

**TOWN OF NACHES STUDY SESSION MINUTES**  
**March 13, 2023**

**Present:**

Mayor Williams  
Councilman Weekes  
Councilman Hawver  
Councilwoman Hawver

**Absent:**

Excused Councilwoman Williams

Others in Attendance: Town Attorney Shinn, Admin. Ranger and Clerk/Treasurer Birrueta.

**Staff Report**

Admin. Ranger, presented the Staff Report.

- a) Wastewater Treatment Plant Phase 1 Upgrade closeout releases were received and retainage is included in the packet for payment approval, project is closed.
- b) Wastewater Treatment Plant Phase 2. Pacific Civil & Infrastructure started mobilization the week of February 20<sup>th</sup> Construction will start soon after and it is a one year construction schedule.
- c) PacifiCorp Energy rebate program qualified the Town for a reimbursement of about 42K once the project is complete and fully functioning.
- d) Orchard Street Warehouse removal. TAP approved the new language to award the funding for the removal of the warehouse. Staff is waiting to receive approval from WSDOT/TAC for soil source engineering services on this project.
- e) Regional Mobility Grant. Closeout process and no releases have been received.
- f) Admin. Ranger is working with entertainment group to bring possibly 3 mid-week events. BOR Architect has completed the layout venues. Admin. Ranger is working on sponsorships for the events.
- g) Naches Pavilion Capitol Budget Request of \$775K grant from Washington State Department of Commerce. The application was submitted through Representative Ibarra to construct the

Naches Event Center  
Summer Series

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pavilion and finish the final piece at the Depot area. The Capitol Budget is expected to pass in mid-June 2023 and wait for reconciliation through the senate and representative body come together for concurrence.

- h) Event Center Hydraulic Stage: There's still about 10K reimbursable fund on this grant and staff is working on the final purchases.
- i) WSDOT Traffic Study on US12/CVP Crossing ( Spring 2023)
- j) UGA Public Meeting to continue in March 2023. UGA Public Hearing with the County Commissioners in April 2023.
- k) Naches Park and Recreation Plan/Deb LaCombe with HLA, Inc., Deb LaCombe with HLA, Inc., is working on developing a parks and recreation plan for the Town of Naches, having an adopted plan the Town would be eligible for different grant funding sources when funding is available. The disclosure page will disclosed other parks within the Town like Applewood Park which includes a pool and is not own by the Town, also the parks own by the school district. These two entities are owned by its own entity. The plan and survey includes only Town owned property parks. Ms. LaCombe spoke about having the survey uploaded through survey monkey listing the Towns' parks and questions with drop down answer options. The survey will be available in English/Spanish. Councilwoman Hawver has concerns about the name of the plan which Naches Parks and Recreation Plan Survey. Councilwoman also has concerns for the older folks in the community not owning a computer or have internet access. To address those concerns the Town will have the survey printed in paper form at Town Hall. Councilwoman Hawver also suggested to have volunteers deliver the survey to households in paper form. Ms. LaCombe also informed Mayor and Council about the length time wise the survey will be available is schedule to go live March 24, 2023 and ended by September 27 2023. That gives a good time frame for people to get informed about the survey. The Town will add a tiny url on the regular utility billing for people to take the survey online and there will be a QR code

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available that will take you straight to the survey with your cell phone.

Review Vouchers & Treasurer report

Clerk Birrueta, is working on the 2022 Annual Report to be submitted to the Washington State Auditor's by April 30, 2023. The 2022 USDA Annual Report has been submitted. Review of the vouchers dated second payment February 23, 2023 claim check#21611 through 21613, 2 ACH payments Dep. of Revenue and Banner Bank total \$49,857.00 checks dated March 13, 2023. Check# 21620 through #21651 and 2 ACH payments Banner-Fuel and Pitney Bowes Total \$107,692.81

Other:

None

Adjourn: 6:24 pm

With no other business to discuss the Study Session adjourned at 6:24 p.m.

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Paul Williams, Mayor

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Elvira Birrueta, Clerk/Treasurer