

TOWN OF NACHES STUDY SESSION MINUTES
November 14, 2022

Present:

Mayor Williams
Councilman Weekes
Councilman Hawver
Councilwoman Hawver
Councilwoman Williams

Absent:

Excused Councilman Henning

Others in Attendance: Town Attorney Shinn, Admin. Ranger and Clerk/Treasurer Birrueta.

Staff Report

Admin. Ranger, presented the Staff Report.

**Clerk Birrueta 2023
Preliminary Budget**

- a) Clerk Birrueta included the preliminary 2023 Budget in the Council packet. Clerk Birrueta explained the appropriated expenditures by fund number since the budget is adopted by fund and not by item number. The Preliminary Budget included itemized items. The Preliminary Budget in the Current Expense Fund 001 General Fund includes increases of the liability insurance 15%, medical insurance, law enforcement didn't have an increase for 2023. The fire department according to the current contract which is under negotiation the rate is \$1.00 per \$1000 assessed value of the Town in accordance to those numbers the Town is supposed to pay \$194,736.00 of the levied property tax overall total of \$668,565. Street Fund 101 Fund includes the Public Works increase wages per Union contract and liability insurance overall total of \$163,800. Water/Sewer Fund 401 Fund includes the Public Works increase in wages according to the Union contract overall total \$633,260. 402 Fund is the USDA Bond repayment is \$16,460.00. The Capital Construction Fund for Sewer 420 Fund overall total \$7,217,000 phase 2 of the Wastewater Treatment Plant improvement loan/grant from USDA Rural Development. The 430 Fund is the garbage fund appropriated \$150,000.00 contract with Yakima Waste for sanitation services. The budget also includes about \$22K for the 2021-2022 Audit and \$5K for the water reservoir

TOWN OF NACHES STUDY SESSION MINUTES
November 14, 2022

clean up.

WWTP/ Upgrade

- b) Phase I wastewater treatment plant improvements, with funding from Yakima County SIED grant/loan. Equipment is in full operation. The Town received 30K rebate from PacifiCorp. Contractor is working on M&O manual and closeout process.

WWTP/ Upgrade Phase 2

- c) Phase 2 of the project with USDA funding in the process of grant/loan obligation. Wastewater Treatment Plant Phase 2 Project. Ted Pooler with HLA Inc., gave a presentation on Impacts to Long Term financial plan: A long-term financial plan was included in the engineering report recommending improvements to the Naches Wastewater Treatment Plant. Based on the revised project costs and USDA funding offer, long-term finances have been effected as follows: USDA debt service increased from \$82,600 per year to \$137,612 per year. As a requirement of USDA funding, the Town must implement a Short-Lived Assets Reserve Fund. Monies contributed to the Short-Lived Assets Reserve Fund will be used to replace equipment at the wastewater treatment plant as it wears out. The required annual contribution the fund is \$18,700. Allan Bros., annual sewer charges are expected to increase from \$86,000 per year to \$157,400 per year when they begin discharging to the treatment plant in 2024. This increase will be used to pay off portion of the additional USDA debt service. Sewer rate increases include in the engineering report were 2% per year. Since annual costs will be higher because of the increased USDA payment and contribution to the Short-Live Assets Reserve Fund, additional rate increases will be necessary. The recommended rate increases of 6% for each year 2023, 2024, 2025 and 2026 for sewer services. The proposed rates go from current \$56.01 to \$59.37 2023. \$62.94 in 2024. \$66.72 in 2025 and \$70.73 in 2026. Depending on inflation the rates can go back down to 2% increases per year thereafter. Since the bids came in 2.8 million higher than anticipated Councilman Hawver asked if there is a chance that this project will cost more money than what was bid on it. Mr. Pooler answered and is no, the bids were open and that is the lowest bid the contractor locks that price cost, there might be small change orders.

TOWN OF NACHES STUDY SESSION MINUTES
November 14, 2022

Electronic Vehicle
Infrastructure

- d) The Electronic Vehicle Infrastructure Transportation Alliance (evita). Grant funding from PacifiCorp. Energy Northwest signed the agreement to reimburse the Town for the costs of the charging station. No discussion on this subject.
- e) Staff is working with PacifiCorp on various possibilities of power rebates. Pump and VRD (existing), New pump VRD (new), Lighting Park and Ride Grant. Wastewater Treatment Plant phase I and phase II. When phase II of the WWTP is completed the Town is to receive approximately \$42K PacifiCorp Rebate.

Park & Ride: Regional
Mobility Grant

- f) Construction being done by American Rock Products, parking lot is paved. Staff is working on the closeout process.

Cleman's View Park- Naches
Event Center

- g) Admin. Ranger stated the Town was awarded the \$442,000 that is for the rehab of the courts and rehab the building. Staff was pleased with the turn out of the open house on October 20th. the Clerk/Treasurer has received a lot of rental inquiries.

- h) WSDOT traffic study on US12/CVP crossing staff and engineers are looking into different funding options for safe highway crossing to the park. US 12 traffic corridor study by WSDOT.

- i) Warehouse Demotion with Yakima County- TAC funding to demolish the warehouse. Community Pavilion Project

- j) Admin. Ranger Urban Growth Area: The Yakima County Planning Department. Presentation during Council meeting.

- k) Legislative Capital Budget Request for a hydraulic stage to be used for Naches Event Center.

- l) Upper Valley Little League Contract: Staff has proposed the agreement and it preserves the Little League facility use and it also protects the Town. Staff will include the proposed agreement in the December meeting.

- m) ARPA Funding Application for Flock Cameras around Town, Staff is applying for funding and will apply for 4 cameras. Staff will work with the Yakima County Sheriff's Office for placement of the cameras. The cameras are not controlled by a government agency, if there is a request to have access to any of those cameras it has to be requested, date and time specific.

Public Works

- n) Preparing for winter, winterizing water meters, preparing

TOWN OF NACHES STUDY SESSION MINUTES
November 14, 2022

for winter schedule and they have received new gas cards from Banner Bank, since mini marts change fuel suppliers the Town has to apply for new gas cards every time there's a change, with the Banner Bank cards they have the option to fuel up at different gas station around town.

Review Vouchers &
Treasurer report

Clerk Birrueta, included the treasury report for the month of October. Vouchers dated October 21, 2022 Second Payment and Vouchers dated November 14, 2022.

Other:

None

Adjourn: 6:30 pm

With no other business to discuss the Study Session adjourned at 6:30 p.m.

Paul Williams, Mayor

Elvira Birrueta, Clerk/Treasurer