

**TOWN OF NACHES STUDY SESSION MINUTES**  
**October 10, 2022**

**Present:**

Mayor Williams  
Councilman Weekes  
Councilman Hawver  
Councilwoman Hawver  
Councilwoman Williams

**Absent:**

Excused Councilman Henning

Others in Attendance: Town Attorney Shinn, Admin. Ranger and Clerk/Treasurer Birrueta.

**Staff Report**

Admin. Ranger, presented the Staff Report.

**Clerk Birrueta 2023  
Preliminary Budget**

- a) Clerk Birrueta included the preliminary 2023 Budget in the Council packet. Clerk Birrueta explained the appropriated expenditures by fund number since the budget is adopted by fund and not by item number. The Preliminary Budget included itemized items. The Preliminary Budget in the Current Expense Fund 001 General Fund includes estimated increases of 5% in liability insurance, medical insurance, law enforcement and have appropriated the fire department according to the current contract which is under negotiation the rate is \$1.00 per \$1000 assessed value of the Town in accordance to those numbers the Town is supposed to pay \$194,736.00 of the levied property tax. Street Fund 101 Fund includes the Public Works increase wages per Union contract and liability insurance. Water/Sewer Fund 401 Fund includes the Public Works increase in wages according to the Union contract and approximately increase in medical/dental insurance. 402 Fund is the USDA Bond repayment is \$16,460.00. The Capital Construction Fund for Sewer 420 Fund includes 4,357,000.00 phase II of the Wastewater Treatment Plant improvement loan/grant from USDA Rural Development. The 430 Fund is the garbage fund appropriated \$140,000.00 contract with for sanitation services with Yakima Waste Systems.

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Clerk Birrueta 2022 Budget Amendment.

b) The 2022 amending budget due to unforeseeable circumstances during the 2022 Budget process, funding for the Naches Event Center Stage and the Event Center Rehabilitation. The following budget categories have undergone budgeting revisions by fund. The General Fund 001 a proposed increase of \$600,000.00, Street Fund 101 \$20,000 and Water/Sewer fund 401 \$50,000.00 these increases by fund will meet the requirements by the Washington State Auditors.

WWTP/ Upgrade

c) Phase I wastewater treatment plant improvements, with funding from Yakima County SIED grant/loan. Equipment is in full operation. The Town received 30K rebate from PacifiCorp. Contractor is working on M&O manual and closeout process.

WWTP/ Upgrade Phase 2

d) Phase 2 of the project with USDA funding in the process of grant/loan obligation. Wastewater Treatment Plant Phase 2. Project was advertised and bids were open on September 28<sup>th</sup> at 1:00 p.m. the Town received 6 bids in total. The lowest bid came in at 38% higher than the estimated engineering report. Staff is working with Marti Canatsey from USDA and weigh in options to continue with the project. Ideally would be getting funded from USDA Rural Development with grant funds. The Town has committed the 2.3 million in loan and staff doesn't feel comfortable asking for more debt and increase the sewer rates to current users. Staff is actively looking for options including other sorts of funding that does not include loan or cutting down on the project to build the funding currently available from USDA Rural Development.

Electronic Vehicle Infrastructure

e) The Electronic Vehicle Infrastructure Transportation Alliance (evita). Grant funding from PacifiCorp. Energy Northwest signed the agreement to reimburse the Town for the costs of the charging station. The charging station have been installed and functioning one of the chargers is a fast charging station and one is a slow pace charging station.

f) Staff is working with PacifiCorp on various possibilities of power rebates. Pump and VRD (existing), New pump VRD (new), Lighting Park and Ride Grant. Wastewater Treatment Plant phase I and phase II. When phase II of the WWTP is completed the Town is to receive approximately \$42K PacifiCorp Rebate.

g)

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Park & Ride: Regional  
Mobility Grant

- h) Construction being done by American Rock Products, parking lot is paved. Staff is working on the closeout process.

Cleman's View Park- Naches  
Event Center

- i) Admin. Ranger stated the Town was awarded the \$442,000 that is for the rehab of the courts and rehab the building. Staff is organizing and invitation only open house for Thursday October 20<sup>th</sup> at 4:00 p.m. Senator King is invited to attend and he can make the October 20<sup>th</sup> date. All Council members are invited to attend the open house. Staff is very thankful to Senator King for avocation for the Town's projects. Specifically the Rehabilitation of the Naches Event Center and the Naches Event Center Mobile Stage. The Stage is schedule to deliver by the end of November. Stage Line has scheduled a 3 day on site training on the Mobile Stage, Staff will have 2 of the Public Works in the training and 2 other individuals not employees of the Town just in case Staff needs contract them.
- j) Naches Post Master approached the Town through a program on CBU's within the Town, there's areas where the mail service is having issues going through to deliver the mail. The post master has purchased 2 CBU's and the Town has completed the installation of the CBU's and the Post Master has dedicated addresses to them. Post Master plans to do more around Town where is more difficult to deliver the mail.
- k) WSDOT traffic study on US12/CVP crossing staff and engineers are looking into different funding options for safe highway crossing to the park. US 12 traffic corridor study by WSDOT.
- l) Admin. Ranger Urban Growth Area: The Yakima County Planning Department is going through the process starting in September the process will take 3-4 months.
- m) Legislative Capital Budget Request for a hydraulic stage to be used for Naches Event Center.
- n) Public Works worked hard to get the Town prepared for the Sportsman's Days event.
- o) Upper Valley Little League Contract: Staff has proposed the agreement and it preserves the Little League and it also protects the Town.

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- p) Facility Use Agreement: Council discussed the Town's facility use agreement and agrees to move forward. Staff is working on venue pricing for the Naches Event Center.
- q) Staff has submitted an application to Banner Bank for gas cards for Public Works. Exxon will no longer be in Town and the Town has had to apply for different gas cards as mini-mart/gas station changes suppliers. Staff is proposing a gas card from Banner Bank and will be gas only. It will benefit Public Works by having options of where to purchase fuel. There was no objection from Council and no other discussion.

Public Works

Public Works will be working on irrigation shut off this week, winterizing and blow up procedures. Fall schedule

Review Vouchers & Treasurer report

Clerk Birrueta, included the treasury report for the month of September Vouchers dated September 20 2022 Second Payment and Vouchers dated October 10, 2022.

Other:

Councilman Hawver brought up the wages included in the 2023 Preliminary Budget. Councilman Hawver question was if when Washington State raises wages the Town Staff also raises wages. The answer is no the Town Staff and Public Works don't get effected by the State mandated wages because all staff wages are higher than the Washington State minimum wages.

Adjourn: 6:35 pm

With no other business to discuss the Study Session adjourned at 6:35 p.m.

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Paul Williams, Mayor

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Elvira Birrueta, Clerk/Treasurer