

TOWN OF NACHES STUDY SESSION MINUTES
July 12, 2021

Present:

Mayor Williams
Councilwoman, Henning
Councilman Weekes
Councilman Hawver
Councilwoman Williams
Councilwoman Hawver

Absent:

Others in Attendance: Town Attorney Shinn, Clerk Treasurer Birrueta. Admin. Ranger was excused absence.

Staff Report

Clerk Birrueta, presented the Staff Report.

WWTP/ Upgrade

a) Phase I wastewater treatment plant improvements, with funding from Yakima County SIED grant/loan. Progress estimate No. 3 is included in the packet for work performed through June 30, 2021. Phase I construction will be suspended in the middle of July until the equipment needed to continue arrives is expected to be sometime in the fall 2021. Phase II of the Wastewater Treatment Project will be discussed in further detail at the end of the staff report.

Electronic Vehicle Infrastructure

- b) The Electronic Vehicle Infrastructure Transportation Alliance (evita). Grant funding from PacifiCorp. No further information at this time.
- c) Staff is working with PacifiCorp on various possibilities of power rebates. Pump and VRD (existing), New pump VRD (new), Lighting Park and Ride Grant. Wastewater Treatment Plant phase I and phase II if constructed. Staff signed the first rebate from PaciCorp Energy Rebate Program the Town will received approximately \$22,000.00.
- d) WSDOT Traffic study will include Cleman's View Park crossing this summer/fall.
- e) Washington State Fire Management Assistance Grant program for Well No. 3 generator. Staff submitted the application and is waiting to hear back.
- f) Regional Mobility Grant (completed and submitted) Staff

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submitted an application to WSDOT for improvements at Cleman's View Park. Adding parking stalls, prioritized spaces for vanpool, bicycle-parking facility and installing four security cameras. Staff is still waiting for the award letter on this project. Staff received the award letter from WSDOT of the Capital Budget Request this funds will be used for the Naches Event Center and Tennis Court Rehabilitation at Cleman's View Park.

- g) Admin. Ranger reached out to the Washington State Fire Management Assistance Grant (Generator for well). Staff received notice from the application coordinator and is requesting for the Town to resubmit the application for this year the application is due September 2021. The Town received noticed that one of the main elements on the selection process is if the Town has a Hazard Mitigation Plan, Staff is working on how to implement the requirements.
- h) Admin. Ranger was contacted by Olympia for a Capital Budget Request Application: the Governor has signed the budget the Town will receive the \$442,000 that is for the rehab of the tennis courts and rehab the building.
- i) Admin. Ranger also submitted an emergency request for Naches Urban Growth Boundary to Yakima County. Staff is working with Yakima County on the process.
- j) Comprehensive Plan Amendment Applications: Staff is processing 2 applications for the Comprehensive Plan Amendment on 2 parcels above JJ Wood Products. The process includes mailings and an Open Record Hearing being held on August 2, 2021 at 6:00 p.m. Staff has scheduled the Closed Record Hearing for September 13, 2021 during the regular Council meeting. The reason for that is that the SEPA application process and appeal period has to be completed and closed.
- k) TIB Application available through the Complete Street Programs, Staff is looking into it.

Public Works

- Summer Work Hours- Public works start from 5 a.m. to 7 a.m.
- Heat Issues for Wastewater Treatment Plant: During summer the WWTP has issues with Algae, clarifier, and high ammonia levels. Public Works staff work diligently with these issues.

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WWTP Financial-

The Town has received \$118k of the COVID-Relief fund, those funds were receipted as revenue in the 420 fund project specific WWTP Phase I expansion. The Town's obligation for phase I is \$300k the COVID-Relief funds can be used for upgrades or expansion of the water reservoir or wastewater treatment plant. These funds will free up funds from the 401 fund to make a \$110k principal payment to the current USDA Bond. The balance is approximately \$226k. Staff is planning to do the same with the additional \$118k of COVID-Relief funds in 2022 using those funds for the upgrades of the Wastewater Treatment Plant and free up fund to ultimately pay off the current USDA Bond. The Town will have the current SIED loan of phase I repayment for the ten year repayment period of \$88,533 a year. The proposed USDA Bond/Loan for phase II improvements of \$82, 588 a year.

\$109k upfront out of pocket for phase II of the project.

1.9 Million Grant.

2.4 Million Loan

Yearly repayment of \$82, 588 for forty years- USDA requires for the Town to have a full loan payment in reserves and is giving the Town ten year period to build-it. The Town needs to transfer approximately \$690 dollars a month for ten years to a reserve fund.

Ted Pooler with HLA, is working on putting a financial plan together for the Town on phase II of the upgrades. Mr. Pooler is working with some numbers of the proposed increases to be able to afford the expansion and repayment. Staff is projecting a \$5.00 increase project specific for a few years. When Mr. Pooler has all those numbers together he will be making a presentation.

Staff is projecting with the Urban Growth Boundary line request a development can bring between 50-100 new hook-ups in the next ten years to the Town.

Review Vouchers &
Treasurer report

Clerk Birrueta, gave the voucher report dated June 21 2021, vouchers dated July 12, 2021, financial report for the month of June 2021.

Other Business:

Attorney Shinn spoke about drafting a letter to the Yakima County Fire District No. 3 attorney Brian Snure regarding the request of additional funds for fire protection services for the Town of Naches. The letter will be sent to staff for reviewing and approval.

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Adjourn; 6:25 p.m.

The Study Session closed at 6:25 p.m.

Paul Williams, Mayor

Elvira Birrueta, Clerk/Treasurer