

# TOWN OF NACHES STUDY SESSION MINUTES

June 14, 2021

Present:

Mayor Williams  
Councilwoman, Henning  
Councilman Weekes  
Councilman Hawver

Absent:

Councilwoman Williams Excused  
Councilwoman Hawver

Others in Attendance: Town Attorney Shinn, Admin. Ranger. Clerk Treasurer Birrueta was excused absence.

Staff Report

Administrator Ranger presented the Staff Report.

WWTP/ Upgrade

- a) Phase I wastewater treatment plant improvements, with funding from Yakima County SIED grant/loan program: Staff received progress estimate No. 2 for work performed through May 31st by Pacific Civil & Infrastructure, Inc. Phase II USDA funding grant obligation. Earmark request for WWTP Phase II was submitted to U.S. Representative Dan Newhouse and Staff is also submitting an application to Senator Patty Murray. The Town did not get selected for funding with neither of these applications. The USDA offer is still in standing with 1.9 million in grant, 2.4 million in loan with 20% contingency and hopefully we don't get to spend. Unfortunately we have to spend the \$109,000 first, the loan will be next and the grant portion will come in last. Existing USDA Bond Loan for the WWTP from before I've started working for the Town, with the COVID-19 funds being distributed to cities the Town is to receive about \$118,000 for 2021 and 2022. Phase I of the project the Town obligated \$300,000 from the water/sewer fund. Staff wants to use the COVID-19 funds for the expansion of the phase I of the wastewater treatment plant upgrade. Staff is proposing to pay a lump sum amount to the existing USDA Bond of about \$118,000. The maturity date of this bond is 2042. If the Town pays off the existing USDA Loan. The Town still has the SIED Loan and will have the new USDA loan the

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Town has to come up with funds to repay the new loan of \$83,000 a year and a 10% contingency to build this plan. Staff is hoping in the next 10 years to create between 50-100 new hook-ups to offset the costs. No matter what the costs of the upgrades require a 5% increase in sewer for next 3 years and then go back to the 2% increases. Staff is trying to get more help, there is some funds in rebates to apply for. USDA figures out the Town will charge about \$70-\$75 for residential sewer users. Not counting commercial letting you know that that's a possibility. Staff is trying to do everything to minimize it. The construction foreman of phase I broke his ankle this weekend the job has slowed down. Staff is expecting for the phase I project to be suspended as of July 1, 2021 because equipment has not arrived. The building is up and still working on the mixer. Staff was expecting this.

### Electronic Vehicle Infrastructure

- b) The Electronic Vehicle Infrastructure Transportation Alliance (evita). Grant funding from PacifiCorp.
- c) Staff is working with PacifiCorp on various possibilities of power rebates. Pump and VRD (existing), New pump VRD (new), Lighting Park and Ride Grant. Wastewater Treatment Plant phase I and phase II if constructed. Staff signed the first rebate from PaciCorp Energy Rebate Program the Town will received approximately \$22,000.00.
- d) WSDOT Traffic study will include Cleman's View Park crossing this summer/fall.
- e) The Town of Naches is eligible for Federal Stimulus Funds to be determined approximate 236K, the Town has not received details for how to proceed to apply for this funds.
- f) Staff is working on renovating the Art Deco building, updating the stucco and lighting. Staff has not moved forward on this project, being busy with other projects.
- g) Washington State Fire Management Assistance Grant program for Well No. 3 generator. Staff submitted the application and is waiting to hear back.
- h) Regional Mobility Grant (completed and submitted) Staff submitted an application to WSDOT for improvements at Cleman's View Park. Adding parking stalls, prioritized spaces for vanpool, bicycle-parking facility and installing four security cameras. Staff received the award letter and included in the packet a prospectus from HLA, Inc., to start designing the project. No funds can be expounded before July 1, 2021 the resolution is to be effective as of July 1, 2021 for that reason.

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- i) Admin. Ranger reached out to the Washington State Fire Management Assistance Grant (Generator for well). They have stated that the Town still has the grant possibility. The Town has not receive the \$2,200 of reimbursement for the Canyon Fire management they've promised to have it within a month.
- j) Admin. Ranger was contacted by Olympia for a Capital Budget Request Application: the Governor has signed the budget the Town will receive the \$442,000 that is for the rehab of the tennis courts and rehab the building. Staff waiting for Department of Commerce to send the agreement contract in the next 10 days. Staff plans to proceed on these projects by July 10<sup>th</sup>. In all essence the Town is spending about 1 million dollars at the Cleman's View Park area all grant.
- k) Admin. Ranger also submitted an emergency request for Naches Urban Growth Boundary to Yakima County. Staff is working with Yakima County on the process.
- l) Staff is also working on Shoreline Master Program Update. The Town has a contract agreement with Y.V.C.O.G for the update process. Jeff Watson from YVCOG is here the Planning Commission has the Open Record Public Hearing on June 7, 2021. There was no members of the Public Present and no testimony was taken and no written comments were received. The Draft is available for review.
- m) Lawn Mower: Staff received a demo lawn mower and we hoping to get approval to purchase the lawn mower. After the demos Staff chose a smaller version mower but it mows the same width, with the Upper Valley Little League contract eventually it will pay for the equipment in the next 5-6 years.
- n) TIB Application will discuss more in the next month's meeting. Also included in the packet is the Six-Year TIP resolution. When is approved its sent to YVCOG those projects in the Six-Year TIP becomes a priority or makes all the road project eligible for funding. It does become a priority for the Town.
- o) Cleman's View Park: Demo on the rest of the club house in the next week or two, with most of you attending the 100<sup>th</sup> year celebration went very well people participating at the park and across the highway. The Town has receive positive feedback on social media.

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Public Works

- Public Works received the lift training card for the next 3 years. They replaced a bearing on the oxidation ditch wheel. The Town has spent three to five thousand in the past couple of months on replacing outdated equipment. Phase II of the WWTP Project will alleviate all this maintenance costs for outdated equipment. Public Works are also working on regular maintenance and irrigation.

Other:

Admin. Ranger asked if there was any questions: Councilman Hawver had a couple of questions one on the questions was the Art Deco building, he stated that is has been put on hold for several years and would like to know the time line for the rehab. Admin. Ranger when the Public Works free up sometime he will have them do the scraping of the building and try to save some money for the Town, the timeline I would say within a year to keep it under budget. Councilman Hawver second question: Christmas decorations he asked if the Town staff is stalling on those. Admin. Ranger answered yes in some way yes we are stalling on those they are not a priority. I have brought about 3 million dollars in grants to the Town and I'm trying my best to keep up. Admin. Ranger will have the Clerk /Treasurer bring some ideas within the next 60 days.

Review Vouchers &  
Treasurer report

Clerk Birrueta, gave the voucher report dated May 21 2021, vouchers dated June 14, 2021, financial report for the month of May 2021.

Other Business:

Staff would like to make an addition to the agenda: Add the PacifiCorp contract and right of way agreement to provide power for the Cleman's View Park.

Adjourn; 6:20 p.m.

The Study Session closed at 6:20 p.m.

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Paul Williams, Mayor

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Jeff Ranger, Administrator