

**TOWN OF NACHES STUDY SESSION MINUTES
December 13, 2021**

Present:

Mayor Williams
Councilman Henning
Councilman Weekes
Councilwoman Williams
arrived at 6:15
Councilman &
Councilwoman Hawver via
phone

Absent:

Others in Attendance: Town Attorney Shinn, Clerk Treasurer Birrueta. Admin. Ranger.

Staff Report

Admin. Ranger presented the Staff Report.

WWTP/ Upgrade

a) Phase I wastewater treatment plant improvements, with funding from Yakima County SIED grant/loan. Progress estimate No. 8 was included in the packet, for work performed through November 30, 2021, the amount due the contractor of \$2,575.00 is net after retainage per contract documents.

WWTP/ Upgrade Phase 2

b) Phase 2 of the project with USDA funding in the process of grant/loan obligation. Phase 2 schedule for preliminary engineering meeting with the Town February 2022, preliminary engineering to be complete by June 2022 and review by Town staff. July 2022 advertise for bids. September 2022 open bids, October 2022 Town Council award, November 2022 start construction with 200 working days. Construction to be completed by September 2023.

Electronic Vehicle Infrastructure

c) The Electronic Vehicle Infrastructure Transportation Alliance (evita). Grant funding from PacifiCorp. Energy Northwest has agreed to add the charging station at Cleman's View Park with the Park & Ride Project being under construction it makes it cost efficient to have it built during this process.
d) Staff is working with PacifiCorp on various possibilities

TOWN OF NACHES STUDY SESSION MINUTES

December 13, 2021

of power rebates. Pump and VRD (existing), New pump VRD (new), Lighting Park and Ride Grant. Wastewater Treatment Plant phase I and phase II if constructed. Staff signed the first rebate from PaciCorp Energy Rebate Program the Town will receive approximately \$22,000.00.

Park & Ride Project

e) Regional Mobility Grant (completed and submitted) Staff submitted an application to WSDOT for improvements at Cleman's View Park. Adding parking stalls, prioritized spaces for vanpool, bicycle-parking facility and installing four security cameras. Construction started and the parking lot is paved progress estimate No. 1 submitted by American Rock is in the council packet for review and approval this project is reimbursable through DOT RMG- the Town must issue payment to submit for reimbursement the check in the amount of \$312,616.45 will be held until reimbursement is received. The project is to continue in the spring of 2022 illumination materials are ordered and are expected to be received in March 2022.

Cleman's View Park- Naches
Event Center

f) Admin. Ranger was contacted by Olympia for a Capital Budget Request Application: the Governor has signed the budget and the Town will receive the \$442,000 that is for the rehab of the tennis courts and rehab the building. Staff is working with subcontractors partial bid awards for electrical, mechanical, electric, painting, insulation, drywall and construction. The first tennis court is paved the second tennis court is to be paved in the spring of 2022. Plumbing and HVAC passed inspection by Yakima County. The electrical work is still waiting for inspection.

g) Union negotiations the collective bargaining agreement is in the Council packet for review and acceptance new 3 year contract 2022 through 2024.

h) WSDOT traffic study on US12/CVP crossing staff and engineers are looking into different funding options for safely crossing to the park.

i) Admin. Ranger Urban Growth Area: Yakima County Planning Commission is going through the process of the UGA for the Town of Naches. The Board of Commissioners had the scheduled hearing on December 7, 2021 for the Naches UGA. The meeting was tabled at that time until sometime in January 2022 no date has been given.

- Regular Work Hours

**TOWN OF NACHES STUDY SESSION MINUTES
December 13, 2021**

Public Works

- Insulation and winterizing

2022 Proposed Final Budget.

Clerk Birrueta explained the proposed final 2022 budget expense appropriations. General Fund \$970,940 Street Fund \$162,700 Water/Sewer Fund \$622,880 USDA Bond \$16,460 Capital Construction Sewer 420 Fund \$4,807,000 Garbage Fund 430 \$140,000 the total appropriations of \$6,719,980

Review Vouchers &
Treasurer report

Clerk Birrueta, gave the voucher report dated November 22 2021, vouchers dated December 13, 2021, financial report for the month of November 2021. Staff is waiting on reimbursement from DOT RMG in the amount of around \$70,000 engineering services. These funds will go into the general fund, the Clerk will submit for reimbursement on the Naches Event Center expenses from Department of Commerce around \$35,000 for the month of November vouchers dated November 22, and December 13, 2021.

Other Business:

Attorney Shinn, gave a briefing on the Fire District No. 3 negotiations. Attorney Shinn reached out to the fire district attorney Brian Snure to start the negotiation process in good faith, for the Town of Naches community. Attorney Shinn, will proceed with the process.

Adjourn; 6:24 p.m.

The Study Session closed at 6:24 p.m.

Paul Williams, Mayor

Elvira Birrueta, Clerk/Treasurer