

**TOWN OF NACHES STUDY SESSION MINUTES**  
**November 8, 2021**

**Present:**

Mayor Williams  
Councilwoman, Hawver  
Councilman Weekes  
Councilwoman Williams  
Councilman Hawver via  
phone

**Absent:**

Councilman Henning

Others in Attendance: Town Attorney Shinn, Clerk Treasurer Birrueta. Admin. Ranger.

**Staff Report**

Admin. Ranger presented the Staff Report.

**WWTP/ Upgrade**

a) Phase I wastewater treatment plant improvements, with funding from Yakima County SIED grant/loan. Progress estimate No. 7 was included in the packet, for work performed through October 30, 2021, the amount due the contractor of \$123,085.00 is net after retainage per contract documents. Phase I headworks was complete is in the process of giving Public Works time for training. Phase II of the project with USDA funding in the process of grant/loan obligation.

**Electronic Vehicle Infrastructure**

- b) The Electronic Vehicle Infrastructure Transportation Alliance (evita). Grant funding from PacifiCorp. Energy Northwest and Admin. Ranger have workout switching the charging station to the Cleman's View Park. It would be more cost efficient for Energy Northwest and the Town.
- c) Staff is working with PacifiCorp on various possibilities of power rebates. Pump and VRD (existing), New pump VRD (new), Lighting Park and Ride Grant. Wastewater Treatment Plant phase I and phase II if constructed. Staff signed the first rebate from PaciCorp Energy Rebate Program the Town will received approximately \$22,000.00.
- d) Union Negotiations: Staff received a letter of intent to open the Union Negotiations. Staff had the first Zoom

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meeting on the Union negotiation today November 8, 2021.

- e) Proposed preliminary 2022 budget will discussed at the end of the Staff report.
- f) WSDOT Traffic study will include Cleman's View Park crossing this summer/fall. WSDOT has not release the results. Staff submitted 2 nominations requests for funding through the same program as the complete streets pole lighting for funding through a nomination process.
- g) Regional Mobility Grant (completed and submitted) Staff submitted an application to WSDOT for improvements at Cleman's View Park. Adding parking stalls, prioritized spaces for vanpool, bicycle-parking facility and installing four security cameras. Construction has started by American Rock and no progress estimate request was submitted for the Town. Staff is expecting a significant progress estimate at the end of November.
- h) Admin. Ranger was contacted by Olympia for a Capital Budget Request Application: the Governor has signed the budget and the Town will receive the \$442,000 that is for the rehab of the tennis courts and rehab the building. Staff is working with subcontractors partial bid awards for electrical, mechanical, electric, painting, insulation, drywall and construction.
- i) Admin. Ranger Urban Growth Area: Yakima County Planning Commission is going through the process of the UGA for the Town of Naches. The Urban Growth Area will be going through the process with the Yakima County Commissioners in December 2021.

### Public Works

- Regular Work Hours
- Insulation and winterizing

### 2021 Budget Amendment

Clerk Birrueta explained the 2021 budget amendment for the Town of Naches as adopted in December 2020. The Town received funding for the Park & Ride project and the Capital funding for the Naches Event Center. The Town is in need to add these projects and amend the 2021 budget for the expenses in the 001 General current expense fund, amending the 401 water/sewer and 430 garbage fund these 3 funds will increase the expense appropriations.

### 2022 Proposed Preliminary Budget.

Clerk Birrueta explained the proposed 2022 preliminary budget for the Town of Naches. The appropriation of

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funds in the 001 General Current Expense fund, 101 Streets fund, 401 Water/Sewer fund, 420 Sewer Capital Construction fund and 430 Garbage funds. These funds are balanced with the projected revenues and expenditures for 2022, they do not include the ending or beginning fund balances.

Review Vouchers &  
Treasurer report

Clerk Birrueta, gave the voucher report dated October 21 2021, vouchers dated November 8, 2021, financial report for the month of October 2021.

Other Business:

Attorney Shinn, gave a briefing on the Fire District No. 3 negotiations. Attorney Shinn reached out to the fire district attorney Brian Snure to start the negotiation process in good faith. for the Town of Naches community. Attorney Shinn, will proceed with the process.

Adjourn; 6:29 p.m.

The Study Session closed at 6:29 p.m.

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Paul Williams, Mayor

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Elvira Birrueta, Clerk/Treasurer