

**TOWN OF NACHES STUDY SESSION MINUTES**  
**September 14, 2020**

Present:

Mayor Williams  
Councilwoman, Hawver  
Councilman, Henning  
Councilman Hawver via  
phone-call  
Councilman Weekes

Absent:

Others in Attendance: Town Attorney Shinn, Admin. Ranger and Clerk Birrueta.

Staff Report

Admin. Ranger provided the Staff report.

WWTP/ Upgrade

a) Phase I wastewater treatment plant improvements, with funding from Yakima County SIED grant/loan program: Ted Pooler with HLA, Inc. engineering design 50% complete. Engineering report completed and is under review with Department of Ecology. The phase I plans are to be submitted to Ecology November 2, 2020. Advertising December 16, 2020 and opening bids January 20, 2021. USDA funding for Phase II of the WWTP.

Electronic Vehicle Infrastructure

b) The Electronic Vehicle Infrastructure Transportation Alliance (evita). Grant funding from PacifiCorp. The lease is signed and status quote waiting on Energy Northwest to proceed no date has been provided.

TIB Application or Naches Ave.

c) Budget Schedule for the 2021 Budget, it includes all the required publications.

d) Naches Avenue Resurfacing Project: Waiting on releases from Dep. Of Revenue and L&I. to release the retainage to the contractor.

e) Domestic water main repaired on Fourth Street. Trees were pulled out to be able to fix the break.

f) Evans Fire water consumption from fire hydrants. Staff is checking well logs to determine the water usage by the Evans Fire fighters they were pulling water from a hydrant without a meter.

Memorandum of Understanding/ Cleman's

g) Attorney Shinn explained the process and requirements

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View Park- UVSRA

for the Attorney General to review and approve the sale/transfer of UVSRA. The Second Amendment to License Agreement dated September 30, 2020 proposing to extend the date to October 16, 2020 to meet the required reviewing period of 20 days by the State of Washington Attorney General and closing approximate date. Also the First Amendment to purchase and sale/donation agreement. Those documents are required to be submitted along with other documents from the nonprofit organization Upper Valley Sports Recreation Association.

- h) Coronavirus Relief Funds, Staff received a coronavirus relief funds offering to local governments from Washington State Department of Commerce the eligibility test consist of 5 questions. According to the questions the Town will qualify with the acquisition of Cleman's View Park due to COVID-19. Unable to rent, loss of revenues and unable to sub stained itself.
- i) Regional Mobility Grant (completed and submitted) Staff submitted an application to WSDOT for improvements at Cleman's View Park. Adding parking stalls, prioritized spaces for vanpool, bicycle-parking facility and installing four security cameras.
- j) Census 2020: Staff is asking city citizens to file the 2020 census, as of about 3 weeks ago the Town filing was at 43%. The Town has had volunteers taking flyers on different streets with instructions on how to file.

- Naches Centennial 1921-2021
- Naches Fire Station
- Dollar General- Staff completed the SEPA/Shoreline application with no appeals.
- Union Negotiations contract one year extension.

Public Works

Public Works Staff is working on regular maintenance, irrigation, 4<sup>th</sup> street water main break and other projects.

Review Vouchers &  
Treasurer report

Clerk Birrueta, gave the financial report for the month of August 2020. Presented vouchers dated second payment July 22, and also vouchers dated August 10, 2020. Vouchers second payment August 21, 2020 and Vouchers dated September 14, 2020.

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Other Business

Councilwoman Hawver asked why there was not minutes for the August Meeting. There was no quorum for the August 10, 2020 Council Meeting. Therefore no minutes were produced. Attendance at the August meeting was Attorney Shinn, Mayor Williams, Councilwoman Hawver and Councilman Henning arrived at 6:24 p.m. Councilman Hawver had called-in at 6:00 p.m. Clerk Birrueta went through the Staff report at 6:08 p.m. and at 6:30 since no other Councilmembers attended the meeting Mayor Williams went through the Agenda unofficially. The meeting was never called to order or closed. The Mayor went through the agenda and after Councilwoman Williams called at 6:36 p.m. unable to attend everyone decided to leave at 6:40 p.m. Councilwoman Hawver was asking questions to Mike Shinn the Town attorney, as to why it wasn't validated that Councilman Hawver called-in to form the quorum for the meeting. Attorney Shinn explained that the Town does not have a policy in place pertaining to Councilmembers' calling into the meetings. A policy was drafted and put in the packets for review and passage if desired to do so in tonight's meeting to allow Councilmembers' calling into a meeting if unable to attend physically. It was discussed and concluded that Councilwoman Hawver would like minutes to be produced of what was talked about unofficially at the August 10, 2020 meeting without a quorum. Clerk Birrueta will produce minutes for the record.

Adjourn; 6:35 p.m.

The Study Session closed at 6:35 p.m.

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Paul Williams, Mayor

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Elvira Birrueta, Clerk/Treasurer