

**TOWN OF NACHES STUDY SESSION MINUTES**  
**October 12, 2020**

Present:

Mayor Williams  
Councilwoman, Hawver  
Councilman, Weekes  
Councilman Hawver via  
phone-call

Absent:

Excused Councilwoman Williams  
Councilman Henning

Others in Attendance: Town Attorney Shinn, Admin. Ranger and Clerk Birrueta.

Staff Report

Admin. Ranger provided the Staff report.

WWTP/ Upgrade

a) Phase I wastewater treatment plant improvements, with funding from Yakima County SIED grant/loan program: Ted Pooler with HLA, Inc., is working on the engineering design and is 85% complete, once is completed it will be submitted to the Department of Ecology for review. Bid advertising and opening bids in March 2021, construction to start in June 2021. Staff is also working on submitting an application for grant/loan funding to USDA Rural Development for Phase II of the WWTP improvements.

Electronic Vehicle  
Infrastructure

b) The Electronic Vehicle Infrastructure Transportation Alliance (evita). Grant funding from PacifiCorp. The lease is signed and status quote waiting on Energy Northwest to proceed, no date has been provided.

Preliminary 2021 Budget

c) Preliminary Budget for fiscal year 2021: Clerk Birrueta explained the preliminary revenues and expenditures by fund. Also explained the increase on the liability insurance of 9%. Other increases included in the expenditures projected without a concrete number is the health insurance 7%. Vision/Dental 5%. Sheriff Contract 5%. Financial & Accountability Audit for 2019 & 2020 projected at \$19,000.00 and Union negotiations of \$10,000.00

d) Naches Avenue Resurfacing Project: Staff has received all the releases and Staff has also released the retainage to the contractor.

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Memorandum of  
Understanding/ Cleman's  
View Park- UVSRA

- e) Attorney Shinn explained the process and the Attorney General has approved the property transfer from Upper Valley Sports & Recreation Association to the Town of Naches. Staff is on schedule to close on the property on October 16, 2020.
- f) Coronavirus Relief Funds, Staff received a coronavirus relief funds offering to local governments from Washington State Department of Commerce the eligibility test consist of 5 questions. According to the questions the Town will qualify with the acquisition of Cleman's View Park due to COVID-19. Unable to rent, loss of revenues and unable to sub stained itself.
- g) Regional Mobility Grant (completed and submitted) Staff submitted an application to WSDOT for improvements at Cleman's View Park. Adding parking stalls, prioritized spaces for vanpool, bicycle-parking facility and installing four security cameras. Staff is waiting to hear about the award sometime in the Spring of 2021.

- Naches Centennial 1921-2021 Depending with COVID-19 Staff is planning to ask the Depot Advisory Committee for input on planning a fireworks show or something to celebrate the Town of Naches 100<sup>th</sup> years for existence.
- Naches Fire Station
- Dollar General- Breaking ground for construction sometime on October 15 through the 25<sup>th</sup>.
- Union Negotiations contract extension for 1 year was accepted and Staff is waiting for the contract.

Public Works

Public Works Staff is working on regular maintenance, irrigation off October 13<sup>th</sup> and to be blown the 14<sup>th</sup> and 15<sup>th</sup>. Also working on winter cleanup, flower removal. Planted a tree on the greenway West of Shafer Avenue. Two of the Public Works are studying to the wastewater treatment plant test II. Public Works will also be helping on building a new pump house at the Cleman's View Park.

Review Vouchers &  
Treasurer report

Clerk Birrueta, gave the financial report for the month of September 2020. Presented vouchers dated second payment September 22, and also vouchers dated October 12, 2020.

Other Business

Admin. Ranger The Town was contacted by DNR fire management for possible reimbursements on different expenses

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for fire prevention and additional equipment the Town had to purchase to help during the fire.

Adjourn; 6:23 p.m.

The Study Session closed at 6:23 p.m.

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Paul Williams, Mayor

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Elvira Birrueta, Clerk/Treasurer