

TOWN OF NACHES STUDY SESSION MINUTES
April 8, 2019

Present:

Mayor Williams
Councilwoman Hawver
Councilman Weekes

Absent:

Councilman Hawver Excused
Councilwoman Williams Excused
Council Position No. 2 Vacant

Others in Attendance: Town Attorney Shinn, Clerk/Treasurer Birrueta and Admin. Ranger.

Staff Report

Admin. Ranger, provided the staff report.

Complete Streets

a) Naches was nominated to receive funding for the Naches Trail Lighting Project Phase 3: Staff received notice of funding for phase 3 of the Naches Trail Lighting project. The Town received \$250,000.00 from TIB that will complete the lighting project on the Naches Trail from the Naches Elementary School to Shafer Avenue.

Allan Bros Wastewater Proposal

b) Allan Bros, Inc. is working with Ted Pooler from HLA to provide a study to the Department of Ecology. The Town has increased the intake of wastewater from the warehouse to the Wastewater Treatment Plant.

Electronic Vehicle Infrastructure

c) Admin. Ranger met with Lori Froehlich regarding an Electronic Vehicle Infrastructure Transportation Alliance (evita), a proposed charging station at the Depot. The Town agreed to proceed with an agreement based with Washington Energy Northwest. The expense is covered with a grant from Washington Department of Commerce and Pacific Power, WSDOT has not release the grant application. The station could include highway signage of the downtown.

Trail Lighting Phase 2

d) Staff sent out advertisement for April 8, 2019. The bids are to be opened on April 29, 2019 at 1:00 p.m. Staff is requesting for tonight's Council meeting to be extended to April 29, 2019 at 6:00 p.m. to possibly award for construction on phase 2 and phase 3 of the Naches Trail Lighting Projects.

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- Shafer Avenue (TIB)
- e) The bid opening for the Shafer Avenue Resurfacing Project was held at Town Hall on March 28, 2019 at 1:00 p.m. A total of 4 bids were received with the low bid of \$112,805.00 being offered by Central Paving, LLC, of Ellensburg, WA. HLA, Inc. reviewed and checked the bid proposals of all bidders and recommend the Town of Naches award a construction contract to Central Paving, LLC.
 - f) PacifiCorp and TIB lighting project to LED. The Town will pay the contractor for the light changes of approximately \$32,000 which is reimbursable from TIB. Admin. Ranger contacted PacifiCorp and he was informed that this project has being delayed and is expected to be complete sometime in mid-June 2019.
 - g) Clerk Treasurer Birrueta, informed Mayor and Council that she has finished the 2018 Annual report and it is uploaded to the Washington State Auditor's website. Clerk Birrueta will submit the annual report once is reviewed by Monte Scacco. He is scheduled to start the review of the 2018 annual report on April 15, 2019. Clerk Birrueta has also scheduled the 2 year mandated audit for Financials and accountability for 2017 and 2018. Auditors are scheduled to be on site May 1, 2019.
- Public Works
- A Public Works Staff is working on regular maintenance, replacing water services on Shafer Avenue for the TIB project. Public Works Foreman position is reinstated. Public Works I passed the water certification and is working on the sewer certification.
- Review Vouchers & Treasurer report
- Staff provided two blankets of vouchers for Council to review the list for March 22nd second's payment and checks dated April 8, 2019. Clerk Birrueta informed Mayor and Council of check# 19579 was voided and the funds were placed back in the fund.
- Other Business
- None

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Adjourn; 6:10 p.m.

The Study Session closed at 6:10 p.m.

Paul Williams, Mayor

Elvira Birrueta, Clerk/ Treasurer