

**TOWN OF NACHES STUDY SESSION MINUTES**  
**January 14, 2019**

Present:

Mayor Williams  
Councilwoman Hawver  
Councilman Hawver  
Councilman Weekes

Absent:

Councilwoman Williams Excused  
Council Position No. 2 Vacant

Others in Attendance: Town Attorney Shinn, Clerk/Treasurer Birrueta and Admin. Ranger.

Staff Report

Admin. Ranger, provided the staff report.

Complete Streets

a) Naches was nominated to receive funding for the Naches Trail Lighting Project Phase 3 from Transportation Improvement Board (TIB). The amount is to be determined once the Town submits the work plan

Allan Bros Wastewater Proposal

b) Allan Bros, Inc. is working with Ted Pooler from HLA to provide a study to the Department of Ecology. The memorandum of understanding was signed by Allan Bros. and the Town of Naches. The Town has increase the intake of wastewater from the warehouse to the Wastewater Treatment Plant.

Street Sealcoat Project

c) TIB- funded the Town of Naches for overlay sealcoat of McDowell and Marvin Streets. The Town received reimbursement on January 4, 2019, for the chip-seal this project is closed out.

Electronic Vehicle Infrastructure

d) Admin. Ranger met with Lori Froehlich regarding an Electronic Vehicle Infrastructure Transportation Alliance (evita), a proposed charging station at the Depot, it can be ownership based or agreement based with Washington Energy Northwest The expense is covered with a grant from Washington Department of Commerce and Pacific Power, the station could include signage of the down Town businesses.

Trail Lighting Phase 2

e) Staff is working on finalizing the plans and is expecting to go out for bid in February, to start construction this spring 2019. Staff received notice from TIB of funding

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- nomination for phase 3, of the Naches Trail Lighting project. Staff would like to go out for bids on both projects at the same time.
- Shafer Avenue (TIB)
- f) Staff was successful on the application submitted to the Washington State Transportation Improvement Board (TIB) for the preservation of Shafer Avenue. Staff is planning to complete the underground work when the school is on Spring break. Staff is preparing this project to go out for bid in March 2019 and construction for June 2019 after school has been released for summer vacations.
  - g) Clerk Treasurer Birrueta, informed Mayor and Council of the vouchers and open period, no financial reports for January as books are to remain opened until January 20, 2019 per the Washington State Law. Staff does not anticipate any additional expenses after payments were issued for the open period. Final balances will be available at the next meeting.
  - h) PacifiCorp posts lighting to LED lighting. The Town will pay the contractor for the light changes of approximately \$32,000 which is reimbursable from TIB. This project is set to be completed sometime spring of 2019.

Public Works

A Public Works Staff is working on regular maintenance, wintering roads, Staff is working on purchasing a truck for Public Works it was included in the budget. Staff is also looking into purchasing a new lawn mower.

Review Vouchers & Treasurer report

Staff provided three blankets of vouchers for Council to review the list for December 26th second's payment. December Open Period dated December 31, 2018. Checks dated January 14, for 2019 expenses.

Other Business

None

Adjourn; 6:19 p.m.

The Study Session closed at 6:19 p.m.

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Paul Williams, Mayor

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Elvira Birrueta, Clerk/ Treasurer