

# TOWN OF NACHES COUNCIL MINUTES

April 9, 2018

Present:

Mayor Williams  
Councilman Hawver  
Councilwoman Williams  
Mayor Pro Tem Hawver  
Councilman Weekes

Absent:

Council Position No. 2 Vacant

Others in Attendance: Admin. Ranger, Clerk Birrueta and Attorney Shinn.

Call to Order	The meeting was called to order at 6:30 P.M. by Mayor Williams.
Introductions	Mayor Williams welcomed everyone.
Roll Call	Council members Hawver, Hawver, Williams and Weekes were present. Mayor Williams led the Council/Audience in the Pledge of Allegiance.
Honors & Recognition	None
Additions to the Agenda	None
Approve Agenda	Councilwoman Hawver moved to approve the agenda as presented. Seconded by Councilman Hawver. Motion carried unanimously.
Consent Agenda	Councilwoman Hawver moved to approve the Consent agenda. Seconded by Councilman Weekes. Motion carried unanimously. a) Approve Study Minutes of 3/12/2018. b) Approve minutes of 3/12/2018 Regular Council Meeting. c) Approve Claim checks, Second Payment March 22, 2018 check No. 19124 through 19127. 2 ACH payments Dep. Of Revenue and Banner Bank Total \$19,145.04 Checks dated April 9, 2018. Check# 19134 through 19162. 1 ACH Arco Fleet and manual check# 5419. Total of \$84,807.75 d) Approve those Payroll Checks dated through March 30, 2018 in the amount of \$30,960.88 Check #(19128 voided) 19129, through 19133. 3 ACH payments Aflac, DRS, IRS.

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## REPORTS/ANNOUNCEMENTS

Planning Commission/	See Report and minutes on the Conditional Use Application: Bill Hordan stated that the Open Record Public Hearing took place during the Planning Commission Meeting April 2, 2018. No written comments or public testimony was received during the meeting or written comments during the comment period. Mr. Hordan will read the staff report and the Planning Commission Findings during the Close Record public Hearing.
Sheriff's Report/	Did not receive the report for the month of March 2018.
YVCOG	Councilwoman Hawver attended the YVCOG meeting. The meeting was to promote the Blue Zone Community project is a community-led well-being improvement initiative designed to make healthy choices easier through permanent changes to a community's environment, policy, and social networks. Councilman Hawver reported that he will be volunteering scoring applications for the homeless.
Naches Depot Event	None
Public Hearing(s)	A Closed Record Public Hearing to consider previous public testimony and written comments during the comment period for a conditional use application received from Khilling to establish a residential dwelling unit on the second floor of an existing structure (Country Rock) within the General Business District 216 Naches Avenue. The regular meeting closed at 6:35 p.m. and the Closed Record Public Hearing Opened at 6:35 p.m. The Town Planner Bill Hordan read the background and proposal as follows: On February 28, 2018 the Town of Naches received a Conditional Use Permit Application from Joseph & Marion Khilling on property currently owned by Ron & Wilma Nehls to establish a residential dwelling unit in the General Business Zoning District. The applicant's intend to purchase the subject property and covert the upstairs (second-story) of the structure into permanent living quarters. The living quarters will be approximately 1,000 square feet in size and be accessed from the rear, or west side, of the building. Two parking spaces will also be provided on the west side of the building as required by the zoning code. The applicant's indicate that the residential dwelling

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unit is intended for their private part-time use and is not intended to be a rental unit. Mr. Hordan explained the location, jurisdiction and zoning ordinance. He also explained the Naches Comprehensive Plan Future Land Use Map. Goals and Policies, infrastructure and Conditional Use Criteria. Chapter 17.44.040 NMC (Naches Municipal Code) establishes the process for establishing Condition Use Permits. A Conditional Use shall only be granted if all the findings are met. The findings were reviewed and discussed by the Planning Commission on April 2, 2018, findings and conclusion were discussed. The Planning Commission recommended approval subject to the following conditions.

1. The residential dwelling unit established through this conditional use permit is applicable to Joseph and Marion Khilling and no other person(s) may reside in the residence.
2. Prior to occupancy of the residential dwelling unit, a fire, life and safety permit must be issued by the Town of Naches.
3. As necessary, building permits must be obtained from the Town of Naches for work associated with renovation of the structure. No other previous testimony was received the Closed Record Hearing was closed at 6:46 p.m. The regular Council Meeting concluded at 6:46 p.m.

Presentations      None

### Unfinished Business

- a) Allan Bros. wastewater proposal: discussed during the Study Session no other discussion was desired.
- b) Welcome sign: Progress billing estimate No. 1 of \$50,840.00 due to Concord Construction, Inc. for work performed through March 25, 2018. Councilman Weekes moved to approved progress billing estimate No. 1 in the amount of \$50.840.00 Seconded by Councilwoman Williams. Motion carried unanimously.
- c) Naches Trail Pedestrian Lighting Phase 3: Staff is preparing to submit applications for funding for the pedestrian lighting project phase 3 through WSDOT and Complete Streets programs (TIB).
- d) Conditional Use Application from Khilling. No further discussion was desired.

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## New Business

- a) RMSA-AWC Staff submitted a loss prevention grant application through RMSA-AWC and a \$5,000.00 grant was offered to replace sidewalk on Marvin Street. Once the sidewalk has been replaced Staff will submit for reimbursement.
- b) Yakima County Development Association contribution proposal. Staff recommends approval of the proposed contribution from the Town of Naches. YCDA has helped businesses in Town with grant/loan funds for water/sewer services extensions. The current contribution pledge is \$800.00 a year and the proposed contribution is \$1600.00 a year for the next five years starting in 2019 through 2023. The total investment of \$8000.00. Councilwoman Williams moved to approved, the Yakima County Development Association contribution of \$1600.00 a year for the next five years. Seconded by Councilman Weekes. Motion carried unanimously.
- c) Vision Municipal Solution purchase of a scanner for utility billing barcode reads. Clerk Birrueta, informed Mayor and Council that up until today the of the meeting it looked very promising, until the Clerk learned that an additional software costs of \$2300.00 would be needed to make the scanner work, the Clerk deemed it wasn't financially prudent.

## Resolutions & Ordinance

- a) Proposed Ordinance No. 733: An ordinance approving a conditional use permit for Khilling residential dwelling unit in the General Business Zoning. Councilman Hawver moved to approved Ordinance No. 733. Seconded by Councilman Weekes. Motion carried unanimously.

## Audience Participation

None

## Executive Session

None

## Other Business

None

## Council FYI Items

None

## Meeting Adjourned at 6:52 p.m.

With no other business to be discussed Councilwoman Williams moved to adjourn. Seconded by Councilman Weekes. Motion carried unanimously.

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Paul Williams, Mayor

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Elvira Birrueta, Clerk Treasurer