

TOWN OF NACHES STUDY SESSION MINUTES
April 9, 2018

Present:

Mayor Williams
Councilwoman Hawver
Councilman Hawver
Councilman Weekes
Councilwoman Williams

Absent:

Council Position No. 2 Vacant

Others in Attendance: Admin. Ranger, Clerk Birrueta and Mike Shinn Attorney

Staff Report

Admin. Ranger provided the staff report.

Welcome Sign

- a) Welcome sign: Construction is to start Monday April 16, 2018, by Concord Construction, Inc., and it's a 45 day contract. First pay estimate is included in the packet for approval the mount is \$50,840.00 as a deposit for the digital sign.

Allan Bros Wastewater Proposal

- b) Allan Bros, Inc. is working with HLA to provide a study to the Department of Ecology for receiving processed water from their facility. Once completed the Town will work with Allan Bros to provide upgrades to the WWTP to provide service and capacity for the project. Design and construction with private funding.

Street Sealcoat Project

- c) TIB- funded the Town for overlay sealcoat of McDowell and Marvin Streets. The patch and preparation work will be done by the Town staff and private contractors. The seal will be done by Yakima County. The chip-seal is expected to be completed sometime in August 2018.
- d) Grant application: Staff is working to submit applications to WSDOT and Complete Street Programs.
- e) Staff is working on banners and flowers for the complete street lighting poles.

Allan Bros. New H2A Housing

- f) Allan Bros. Inc. is working on the construction of the new H2A housing units and also adding the buffer.

TOWN OF NACHES STUDY SESSION MINUTES

April 9, 2018

- g) Staff submitted an application for a loss prevention grant through AWC-RMSA the Town was granted \$5,000.00 for sidewalk. Public Works will be removing sidewalk and preparing for new sidewalk. Withrow Construction will pour and complete new sidewalk on part of Marvin Street.
- h) Conditional Use Application for 216 Naches Avenue: Staff processed a Conditional Use Application, in your packet you have the Planning Commission Open Record Public Hearing Meeting on April 2, 2018. No testimony was received from the public. Bill Hordan the Town Planner read in the staff report for the Town into the record. No comments were received during the comment period.
- i) Boundary Line adjustment: The town is processing a boundary line adjustment short subdivision exemption with Yakima County Fire District No. 3/ Allan Bros., Inc. The new fire station is to be built on parcel No. 171404-14539, 14456 & 14549 by the Allan Bros., Inc. warehouse/cold room storage.
- j) Staff is also processing a Short Plat application received by Naches Grow LLC. The short plat is to subdivide the auto repair shop from the Tree of Life church.
- k) Clerk/Treasurer Birrueta, is done preparing the 2017 Annual report, Monte Scacco will start reviewing the 2017 Annual report on April 17, 2018. Clerk Birrueta will submit the annual report once it has been reviewed by the CPA Monte Scacco. Clerk Birrueta also attended the BARS class in Wenatchee on March 21, 2018 she reported she likes to attend as it serves as a refresher and there's always changes that retro-active to the previous year she reported is always beneficial.

Public Works

A Public Works I was terminated and a new Public Works I was hired. Public Works is working irrigations start up. Staff received the pump back and it only had to pay the shipping fee of around \$230.00

Review Vouchers &
Treasurer report

Staff provided the vouchers to Council and reviewed the list for March 22, second payment and the vouchers dated April 9, 2018.

TOWN OF NACHES STUDY SESSION MINUTES
April 9, 2018

Other Business

Admin. Ranger met with Jeff Lowman and Terry Edmans, asking the Town of Naches to consider an investment in the Yakima County Development Association's new five-year initiative. YCDA is requesting a consideration of a five-year annual investment of \$1600.00 a year for a total investment of \$8000.00. The pledge is to start in 2019 through 2023.

Adjourn; 6:17 p.m.

The Study Session closed at 6:17 p.m.

Paul Williams, Mayor

Elvira Birrueta, Clerk Treasurer