

**TOWN OF NACHES STUDY SESSION MINUTES
December 10, 2018**

Present:

Mayor Williams
Councilwoman Hawver
Councilman Hawver
Councilman Weekes
Councilwoman Williams
(late)

Absent:

Council Position No. 2 Vacant

Others in Attendance: Town Attorney Shinn and Admin. Ranger. Clerk/Treasurer Birrueta was on Vacation.

Staff Report

Admin. Ranger, provided the staff report.

Complete Streets

- a) Naches received from CTANW a nomination for award for the TIB Complete Streets program. The other 8 agencies have not completed their nomination process. This is to fund the Naches Trail Lighting Project Phase 3.

Allan Bros Wastewater Proposal

- b) Allan Bros, Inc. is working with Ted Pooler from HLA to provide a study to the Department of Ecology. Allan Brothers has requested for additional water to be treated by the WWTP. The capacity issue has to be resolved with Allan Bros. Inc.

Street Sealcoat Project

- c) TIB- funded the Town for overlay sealcoat of McDowell and Marvin Streets. Staff has submitted reimbursement for the project. The project closed for about 16,000 under budget.
- d) The 2019 Budget was presented and all funds are balance with projected revenues to expenditures and it does not include any of the reserve balances. The Washington State Family Leave was discussed and employee deductions will begin in January of 2019. The Council was also informed about the status of the Washington State Business license requirements. Since the Town recently passed the new required ordinance, staff must decide to

**TOWN OF NACHES STUDY SESSION MINUTES
December 10, 2018**

either have a state vendor to issue business licensed by 2020 or use the Department of Revenue to do licensing by 2022.

- e) Yakima Waste Systems recycling program bin option services and the contract with Yakima Waste Systems. Administrator Ranger discussed with Yakima Waste and agreed up on having Yakima Waste provide the Town a yard and half container for recycling at no charge. Administrator Ranger informed the Council recycling will be discontinued at the Town facility by January 15, 2019..

- f) State of Washington Transportation Improvement Board and the Town of Naches Grant Agreement. The TIB has developed a grant program, Relight Washington, to provide funding for the conversion of standard streetlights to LED lighting, for eligible cities and towns. The Town will save approximately \$2500.00 a year by converting all the PacifiCorp posts lighting to LED lighting. The Town will pay the contractor for the light change of approximately \$32,000 which is reimbursable from TIB. Also an incentive check for savings will be issued from PacifiCorp to the Town. The exchange of lighting is scheduled for February 2019.

Staff has provided a contract with HLA for consultant agreement for Shafer Avenue (TIB) in the packet.

Public Works

A Public Works Staff is working on regular maintenance, vehicles for winter use and a new cover for the clarifier at the WWTP.

Review Vouchers & Treasurer report

Staff provided the vouchers to Council and reviewed the list for Novembers second's payment and the vouchers dated December 10, 2018.

Other Business

None

Adjourn; 6:14 p.m.

The Study Session closed at 6:14 p.m.

Paul Williams, Mayor

Jeff Ranger, Administrator