

TOWN OF NACHES STUDY SESSION MINUTES
May 8, 2017

Present:

Mayor Williams
Councilman Kramer
Councilwoman Williams
arrived late
Councilman Weekes
Councilwoman Hawver
arrived late
Councilman Hawver

Absent:

Others in Attendance: Admin. Ranger, Mike Shinn Attorney and Clerk Birrueta.

Staff Report

Admin. Ranger provided the staff report.

WWTP Headworks

- a) SIED grant/loan: Admin. Ranger WWTP headworks: The upgrade plan was submitted to the Department of Ecology for review and approval. Staff submitted an application for an incentive offer from PacifiCorp for the Town of Naches Headworks Upgrades energy project. Based on the energy analysis performed, PacifiCorp estimates a cash incentive to be around \$8,934.00 with kWh savings for the Town. Project is expected to be complete in early fall of 2017.

Complete Streets

- b) Complete Streets: New TIB program with available funds from \$250 000- to \$500,000.00 non-project obligated. The Town was awarded \$125, 000.00 grant. Work has begun for phase I (one) of the Complete Streets project, bases are put in and the electric posts are expected to arrive in early June 2017. Staff was eager to submit the application for phase II (two) of the Complete Street project and TIB has suspended the application process until 2018.

Welcome to Naches Sign

- c) Staff is working with BORA Architects on designing a welcome to Naches sign to be place in the Eastside of Town. Staff is working into incorporate the electric with Complete Street project and to use REET funds for the sign.

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- Allan Bros Wastewater Proposal
- Clerk Treasurer
- d) GMA Update Process: Staff received a letter from Department of Commerce, accepting the adopted amendments to the comprehensive plan and development regulations to complete the requirements of the GMA Periodic Update. Staff submitted an application for a \$5,000.00 grant available from Department of Commerce.
 - e) Admin. Ranger met with HLA and Allan Bros, spoke about infrastructure needs, investment and feasibility of the proposal, design construction and private funding.
 - f) Staff is working on annexations for various properties. The Town has received 3 letters of intent.
 - g) Clerk Birrueta, reported to Mayor and Council, the Washington State Auditors are on site conducting the 2015 and 2016 audit for financials and accountability, auditors are expecting to be done in approximately two weeks. The Town issue payment for the PWTF loans with one of those loans maturing in 2019 the Town will be ending a loan payment of about \$32,000.00 a year from the sewer fund.

Public Works

Public Works, maintenance is being done, cleaning the Wastewater Treatment Plant. Fertilize lawns and maintenance, irrigation startup. Staff is looking into a contract for weed control spraying and also working on the plantings for the Depot, Town hall and Wagon.

Review Vouchers & Treasurer report

Staff provided the vouchers to Council and reviewed the list for second payment for April 21, 2017. Council reviewed the list for May 8, 2017. Clerk also informed Council of cancelling and voiding check #18688 for Les Schwab which was issue for \$313.78 and the amount owing is \$24.04 a Treasury check#5402 was issue to replace that check and send payment on time.

Other Business

None

Adjourn; 6:18 p.m.

With no further business to discuss at the Council Study Session, the meeting was adjourned at 6:18 p.m.

Paul Williams, Mayor

Elvira Birrueta, Clerk Treasurer