

TOWN OF NACHES STUDY SESSION MINUTES
April 10, 2017

Present:

Mayor Williams
Councilman Kramer
Councilwoman Williams
Councilman Weekes
Councilwoman Hawver
Councilman Hawver

Absent:

Others in Attendance: Admin. Ranger, Mike Shinn Attorney and Clerk Birrueta.

Staff Report

Admin. Ranger provided the staff report.

WWTP Headworks

- a) SIED grant/loan: Admin. Ranger WWTP headworks bid advertising started April 10, 2017 the sealed bids are due April 24, 2017 at 10:00 a.m. and then shortly thereafter will be publicly opened. Staff would like to extend the meeting to April 24, 2017 at 6:00 p.m. to award bid proposal.
- b) Yakima County Wide Planning Update 2015-2040: No discussion during Study Session.

Complete Streets

- c) Complete Streets: New TIB program with available funds from \$250 000- to \$500,000.00 non-project obligated. The Town was awarded \$125, 000.00 grant. The bid opening for the Construction of the Naches Trail Pedestrian Lighting was held at Naches Town Hall at 10:00 a.m. on Thursday, April 6, 2017. A total of five (5) bids were received with the low bid of \$65,234.00 for schedule A and additive schedule B. being offered by Knobel's Electric, Inc. of Yakima Washington. Staff recommends the Town of Naches award construction contract to Knobel's Electric, Inc. in the amount of \$65,234.00.

Welcome to Naches Sign

- d) Staff is working with BOR Architects on designing a welcome to Naches sign to be place in the Eastside Town. Staff is working on incorporating the welcome sign with the Complete Streets project using REET funds for the sign.

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- Allan Bros Wastewater Proposal
- e) GMA Update Process: Staff received a letter from Department of Commerce, accepting the adopted amendments to the comprehensive plan and development regulations to complete the requirements of the GMA Periodic Update. Staff submitted an application for a \$5,000.00 grant available from Department of Commerce to help with the GMA Update costs.
 - f) Admin. Ranger met with HLA and Allan Bros, spoke about infrastructure needs and investment.
 - g) Staff is working on annexations for various properties. The Town has received 3 letters of properties to be considered for annexation.
 - h) Complete Streets Application due in June 2017. Staff is hoping to have the first phase of complete streets project completed.
- Clerk Treasurer
- i) Clerk Birrueta, reported to Mayor and Council, Monte Scacco started reviewing the 2016 annual report on April 4, 2017. The Clerk will be attending the SAO workshop on April 12, 2017 in Yakima. The annual report will be submitted and done by the end of April. The Washington State Auditors will start the audit for 2015 and 2016 the first week of May, the audit will be on financials and accountability.
- Public Works
- Public Works, maintenance is being done, clean Wastewater Treatment Plant. New handheld/ tablet training was done April 5 & 6. Public Works I group I water distribution testing permit was done. Irrigation start up this week. LDS work group cleaning the upper spillway on April 15, 2017. A Public Works will be working with the group.
- Review Vouchers & Treasurer report
- Staff provided the vouchers to Council and reviewed the list for second payment for March 21, 2017. Council reviewed the list for April 10, 2017.
- Other Business
- None
- Adjourn; 6:14 p.m.
- With no further business to discuss at the Council Study Session, the meeting was adjourned at 6:14 p.m.

Paul Williams, Mayor

Elvira Birrueta, Clerk Treasurer