

**TOWN OF NACHES STUDY SESSION MINUTES**  
**March 13, 2017**

Present:

Mayor Williams  
Councilman Kramer  
Councilwoman Williams  
Councilman Weekes

Absent:

Councilman Hawver  
Councilwoman Hawver

Others in Attendance: Admin. Ranger, Mike Shinn Attorney and Clerk Birrueta.

Staff Report

Admin. Ranger provided the staff report.

WWTP Headworks

- a) SIED grant/loan: Admin. Ranger WWTP headworks timeline, work progress and working with PacifiCorp Energy Program, for any available rebate availability for the project upgrade and electric usage.
- b) Yakima County Wide Planning Update 2015-2040: No discussion during Study Session.
- c) Complete Streets: New TIB program with available funds from \$250 000- to \$500,000.00 non-project obligated. The Town was awarded \$125, 000.00 grant. The bid opening for the Naches Trail Pedestrian Lighting Equipment was held at Naches Town Hall at 10:00 am on Thursday March 9, 2017. A total of four (4) bids were received with the low bid of \$71,715.74 being offered by Consolidated Electrical Distributors, Inc. (CED) of Yakima WA. For alternate Schedule 1A. Staff reviewed and checked the bid proposal of all bidders and recommends the Town of Naches Council authorize a purchase order to (CED) in the amount of \$71,715.74. Staff is working on advertising for the labor construction.

Welcome to Naches Sign

- d) Staff is working with BAR Architects on designing a welcome to Naches sign to be place in the East of side of the Town. Staff is working on incorporating the welcome sign with the Complete Streets project using REET funds.
- e) Surface Transportation Block Grant: The Town of Naches

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was awarded funding for the Naches trail link and lighting project date of project to be determine, funding is expected to be received sometime in 2019.

- f) GMA Update Process: Staff received comments from the Department of Commerce. The comments were reviewed and implemented by the Planning Commission during the March 6, 2017 Planning Commission meeting, also a public hearing was held at the same time. No members of the public were present to comment on the GMA Update Public Hearing. A Public Hearing will be held here tonight during the regular meeting to receive comments from the public regarding the GMA Update. Washington State Department of Commerce is offering a \$5000.00 grant to help small cities cover costs for this update.
- g) Admin. Ranger met with HLA and Allan Bros, spoke about infrastructure need investment.
- h) Staff is working on annexations for various properties. The Town has received 3 letters of properties to be considered for annexation.
- i) Complete Streets Application due in June 2017. Staff is hoping to have the first phase of complete streets project completed.
- j) Clerk Birrueta, reported to Mayor and Council of submitting the 2016 USDA Annual Report, also attended the BARS Class in Spokane for updates that go retroactive to the 2016 annual reporting. Clerk Birrueta will also be attending an SAO workshop in Yakima on April 12, 2017 is more of a one on one help for online reporting. Clerk Birrueta is expected to have completed the 2016 Annual report by the end of March 2017 and Monte Scacco is schedule to start reviewing the 2016 Annual report on April 4, 2017. After it has been reviewed it will be submitted to the Washington State Auditor's via on-line filing. Washington State Auditors are schedule on the first week of May 2017 to be at the office auditing 2015 and 2016 accountability and financials.

Allan Bros Wastewater  
Proposal

Clerk Treasurer

Public Works

Public Works, maintenance is being done, clean Wastewater Treatment Plant. New handheld training April 5 and 6<sup>th</sup>. Public Works attended the Evergreen Rural Water conference in Yakima. Public Works Lead is taking the Wastewater II test. Public Work I group I is taking the water distribution test. All Public Works are taking the weed spray application test.

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Review Vouchers &  
Treasurer report

Staff provided the vouchers to Council and reviewed the list for second payment for February 22, 2017. Council reviewed the list for March 13, 2017.

Other Business

Ron Freeze with the Naches Lions Club, spoke about the Lions Club taking on a project and building a Memorial at the west side of the Depot Park. The project will be of putting 5 flag poles, and possibly having it done by May 7<sup>th</sup> for the 100<sup>th</sup> year anniversary celebration of the Lions Club.

Adjourn; 6:24 p.m.

With no further business to discuss at the Council Study Session, the meeting was adjourned at 6:24 p.m.

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Paul Williams, Mayor

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Elvira Birrueta, Clerk Treasurer