

**TOWN OF NACHES STUDY SESSION MINUTES**  
**January 9, 2017**

Present:

Mayor Williams  
Councilman Weekes  
Councilwoman Williams  
Mayor Pro Tem Hawver  
Councilman Hawver

Absent:

Councilman Kramer

Others in Attendance: Admin. Ranger, Mike Shinn Attorney, Clerk Birrueta was absent due to illness.

Staff Report

Admin. Ranger provided the staff report.

WWTP Headworks

- a) SIED grant/loan, with the Allan Bros. expansion and doing the Wastewater Treatment Headworks. Yakima County Board of Commissioners approved the land on December 27, 2016. Town should receiving the SIED contract soon. Design of the improvement has begun with HLA.
- b) Yakima County Wide Planning Update 2015-2040: No discussion during Study Session.
- c) Complete Streets: New TIB program with available funds from \$250 000- to \$500,000.00 non-project obligated. The Town was awarded \$125, 000.00 grant. Paperwork should be finished by January 27, 2017, TIB will be issuing a check to the Town soon after those fund will be used for lighting along the trail. Staff would like to work with the Naches Depot Advisory Committee and get them involved in the process for different ideas.
- d) Surface Transportation Block Grant for the Naches Trail Link and Lighting Project in partnership with Naches Valley School District and the Naches Lions Club. No match is required and the award will be announce sometime in January 2017. The Town scored high enough for an award the time line it can take up to 2019.
- e) TIB Grant Applications: Transportation Improvement Board. Staff submitted the applications for the TIB grants

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for grind/overlay Shafer Avenue and Chip Seal for Marvin St., Moxee Avenue and Penney Avenue. No funding was awarded for Shafer Avenue. The Town was awarded funding for the Chip Seal Sinclair Avenue and Moxee Avenue. The Town will subcontract with Yakima County.

- f) GMA Update Process: Staff is waiting on the 60 day review period from Department of Commerce. Staff is still waiting on response from Department of Commerce. With the current abatement in process the Town Staff had to revise the Naches Municipal Code to meet the Yakima County Building Codes.
- g) The 2017 budget capital expenditure included the road seal. The Town doesn't do anything other than notifying Yakima County. Yakima County does all the chip sealing.
- h) Staff is working on annexations for various properties. The Town has received 3 letters of properties to be considered for annexation.
- i) Attorney Shinn has been doing research on the abated property on the Highway. The Town was contacted by the property owner contractor about some permits being pulled to bring this property to code. The Town has not received any further progress regarding this issue. Attorney Shinn explained to Mayor and Council how other cities have dealt with this type of cases.
- j) Staff is working on getting a new handheld device to read meters ever since it was stolen and recovered it has been reading very slow. They are costly and it's a purchase that must be done to save time and improve benefit for the Public Works Department.
- k) Snow removal is being done. The schools\ route roads are prioritized along with the main streets of Naches.

Public Works

Public Works, maintenance is being done, winterize the Wastewater Treatment Plant. Snow removal and equipment maintenance.

Review Vouchers & Treasurer report

Staff provided the vouchers to Council and reviewed the list for second payment in December 15, 2016. The list for open period dated December 30, 2016 and a list dated January 9, 2017 for the 2017 expenses.

Other Business

None

Adjourn; 6:26 p.m.

With no further business to discuss at the Council Study Session, the meeting was adjourned at 6:26 p.m.

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Paul Williams, Mayor

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Jeff Ranger, Administrator