

RESOLUTION NO. 2014-7

**A RESOLUTION ADOPTING THE TOWN OF NACHES'
SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Town of Naches is required by Washington State to annually adopt a Six-Year Transportation Improvement Program; and,

WHEREAS, on May 12, 2014, the Town Council for the Town of Naches held a Public Hearing to receive comments on the proposed Six-Year Transportation Improvement Program; and,

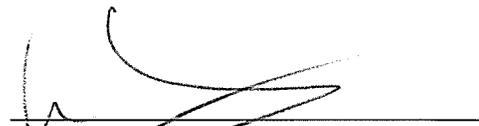
WHEREAS, the Town Council of the Town of Naches finds it is in the best interest of the residents of the Town to adopt the attached Six-Year Transportation Improvement Program for the years 2015 through 2020.

Now, therefore,

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF NACHES, WASHINGTON, as follows:

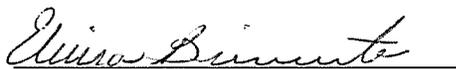
The attached Town of Naches Six-Year Transportation Improvement Program for the years 2015 through 2020 is hereby adopted, and shall be forwarded to the Yakima Valley Conference of Governments and Washington State Department of Transportation.

PASSED BY THE TOWN COUNCIL OF THE TOWN OF NACHES, WASHINGTON, this 12th day of May, 2014.



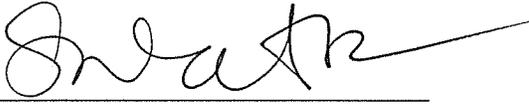
Rick Carney, Mayor

ATTEST:



Elvira Birrueta, Clerk/ Treasurer

Approve as to form:

A handwritten signature in cursive script, appearing to read "Sara Watkins", written in black ink. The signature is fluid and extends to the right with a long horizontal stroke.

Sara Watkins, Attorney

Six Year Transportation Improvement Program From 2015 to 2020

Agency: Naches
County: Yakima
MPO/RTPO: YVCOG

N Inside

Y Outside

Functional Class	08	Priority Number	1	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
				Shafer Avenue Improvements US 12 to Marvin Street Grind and overlay roadway, and new ADA sidewalk ramps.	MAC 001					06	CGPST W	0.250	CE	No

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE			2016		0		0	26,600	26,600
P	CN			2016		0		0	220,400	220,400
Totals						0		0	247,000	247,000

Expenditure Schedule		Phase	1st	2nd	3rd	4th	5th & 6th
PE			0	26,600	0	0	0
CN			0	220,400	0	0	0
Totals			0	247,000	0	0	0

Agency: Naches
County: Yakima
MPO/RTPO: YVCOG

N Inside

Y Outside

Functional Class	07	B. STIP ID		Hearing		Adopted		Amendment		Resolution No.		Improvement Type	07	Utility Codes	C G P S W	Total Length	0.240	Environmental Type	CE	RW Required	No
Priority Number	2	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	G. Structure ID NAC 003	Naches Avenue Resurfacing US 12 to Second Street Grind and overlay, new ADA sidewalk ramps, and pavement markings.																	

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
	P	PE		2017		0		0	22,400	22,400
	P	CN		2017		0		0	185,600	185,600
				Totals		0		0	208,000	208,000

Expenditure Schedule		Phase	1st	2nd	3rd	4th	5th & 6th
	PE		0	0	22,400	0	0
	CN		0	0	185,600	0	0
	Totals		0	0	208,000	0	0

Six Year Transportation Improvement Program From 2015 to 2020

Agency: Naches
County: Yakima
MPO/RTPO: YVCOG

N Inside

Y Outside

Functional Class	D9	Priority Number	3	B. STIP ID		Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
				G. Structure ID	NAC 006					03	CPSTW	0.080	CE	No
A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description				Sinclair Avenue, First Street to Second Street First Street to Second Street Reconstruct roadway including grading, drainage, hot mix asphalt, curb and gutter, and sidewalks.										

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2018			0		23,800	0	23,800	23,800
P	CN	2018			0		197,200	0	197,200	197,200
Totals					0		221,000	0	221,000	221,000

Expenditure Schedule		1st	2nd	3rd	4th	5th & 6th
Phase	PE	0	0	23,800	0	0
CN		0	0	197,200	0	0
Totals		0	0	221,000	0	0



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Naches
 County: Yakima
 MPO/RTPO: YVCOG

N Inside

Y Outside

Functional Class	09	Priority Number	4	A. PIN/Project No. B. STIP ID C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description		G. Structure ID NAC 005	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
				Sinclair Avenue, Second Street to Third Street Second Street to Third Street Reconstruct roadway including grading, drainage, hot mix asphalt, curb and gutter, and sidewalk.							03	C P S T W	0.090	CE	No

Funding		Phase	Phase Start Year (YYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2019		0	0		0	25,200	25,200
P	CN	2019		0	0		0	208,800	208,800
			Totals	0	0		0	234,000	234,000

Expenditure Schedule		1st	2nd	3rd	4th	5th & 6th
Phase						
PE		0	0	0	0	25,200
CN		0	0	0	0	208,800
Totals		0	0	0	0	234,000



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Naches
 County: Yakima
 MPO/RTPO: YVCOG

N Inside

Y Outside

Functional Class	00	Priority Number	6	B. STIP ID		Hearing		Adopted		Amendment		Resolution No.		Improvement Type	2B	Utility Codes		Total Length	0.050 CE	Environmental Type		RW Required	No
				G. Structure ID	WA-03996																		
				US12 Pedestrian Bridge south side of US12 near Allan Rd. to north side of US12 near Allan Rd. Construct a complete pedestrian bridge across US12 near Allan Road including hard surface pathways to connect to existing facilities.																			

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2019			WSDOT	0		154,000	0	154,000
P	CN	2020			WSDOT	0		1,346,000	0	1,346,000
Totals						0		1,500,000	0	1,500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	154,000
CN	0	0	0	0	1,346,000
Totals	0	0	0	0	1,500,000

Agency: Naches
County: Yakima
MPO/RTPO: YVCOG

N Inside

Y Outside

Functional Class	09	Priority Number	7	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID WA-06544	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
				Bonlow Road Extension 500 feet west of Allan Rd to Naches School property Construct roadway extension including excavation and grading, crushed surfacing, curb and gutter, sidewalk, hot mix asphalt, pavement markings, storm drainage, and street lights.						01	CPSTW	0.100	CE	No

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2016			0			0	51,200	51,200
P	CN	2016			0			0	346,700	346,700
					Totals	0		0	397,900	397,900

Expenditure Schedule		Phase	1st	2nd	3rd	4th	5th & 6th
PE			0	51,200	0	0	0
CN			0	346,700	0	0	0
Totals			0	397,900	0	0	0

Grand Totals for Naches		Federal Funds	State Funds	Local Funds	Total Funds
		0	1,500,000	1,502,900	3,002,900

RESOLUTION NO. 2014-6

**A RESOLUTION OF THE TOWN OF NACHES, WASHINGTON,
ADOPTING THE 2014 COMPREHENSIVE EMERGENCY
MANAGEMENT PROGRAM AS THE OFFICIAL EMERGENCY
RESPONSE PLAN FOR THE TOWN OF NACHES**

WHEREAS, the 2014 Yakima County Comprehensive Emergency Management Program meets state requirements for an emergency management program, and is the parent plan for response to emergencies in Yakima County, and;

WHEREAS, the Yakima County Comprehensive Emergency Management Program (CEMP) and other supporting documents and plans, to include the food response plan; Columbia Generating Station; hazardous materials, fixed and transportation; terrorism incident plan; USBR dams: transboundary animal disease of livestock; public health response plan; airport plan; wildland fire plan; and volcano plans provide a basis for coordinating emergency operations throughout every level of government in the Yakima Valley;and,

WHEREAS, the CEMP is required per RCW 38.52.070; and,

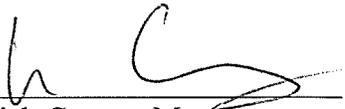
WHEREAS, keeping the Yakima County Comprehensive Emergency Management Program up to date is timely and provides the umbrella needed to continue with active participation in both state and federal programs, and;

WHEREAS, Town Council for the Town of Naches finds that the adoption of the Yakima County Comprehensive Emergency Management Program in the best interests of the residents of the Town of Naches;

Now therefore, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF NACHES, WASHINGTON, as follows:

The Town Council of the Town of Naches authorizes the Mayor to sign the 2014 Yakima County Comprehensive Emergency Management Program and said program hereby adopted as the official emergency response plan for The Town of Naches.

PASSED BY THE TOWN COUNCIL OF THE TOWN OF NACHES,
WASHINGTON, this 12th day of May, 2014.


Rick Carney, Mayor

ATTEST:


Elvira Birrueta, Clerk

Approve as to form:


Sara Watkins, Attorney

RESOLUTION NO. 2014-5

**A RESOLUTION OF THE TOWN OF NACHES, WASHINGTON,
ADOPTING WATER USE EFFICIENCY GOALS**

WHEREAS, the Washington State Department of Health requires water systems around the state to implement a Water Use Efficiency (WUE) program as outlined in the Washington Administrative Code (WAC 246-290-100), and

WHEREAS, The Town of Naches wants to implement goals to improve the safety and efficiency of its water delivery system and to conserve its water supply in manners that will contribute to public health; and,

WHEREAS, to improve conservation of its water supply the Town of Naches Water Department plan to conduct a Water Conservation Outreach program, with the goal to reduce single-family residential water consumption by two (2) gallons per service per day over the next six-year period 2014 through 2020; and,

WHEREAS, the Town of Naches held a Public Forum on September 9, 2013 to review and discuss the water use efficiency goal and achievement measures for the Town, and to invite and encourage public input; and

WHEREAS, at their regular meeting on September 9, 2013 the Town of Naches Council held a public discussion to review and discuss the water use efficiency goal and achievement measures of the Town; and,

WHEREAS, the Town Council of the Town of Naches finds it is in the best interests of the residents of the Town to adopt water use efficiency goals and strive to reduce water use as outlined therein;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF NACHES, WASHINGTON, AS FOLLOWS:

The Town of Naches hereby adopts the following Water Use Efficiency Goal:

To conduct Water Conservation Outreach Program with the objective of reducing single-family residential water consumption by two (2) gallons per service per day over the next six-year period: 2014 through 2020.

This resolution shall be effective immediately upon passage and signatures hereto.

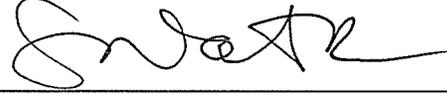
ADOPTED by the Town Council at its regular meeting held on March 10, 2014.


Rick Carney, Mayor

ATTEST:


Elvira Birrueta, Clerk

Approve to form:


Sara Watkins, Attorney

RESOLUTION NO. 2014-4

**A RESOLUTION APPROVING AND ENACTING THE TOWN OF NACHES
ELECTRONIC MAIL POLICY FOR APPOINTED AND ELECTED OFFICIALS**

WHEREAS, there is an ever-increasing amount of communication by electronic mail and those communications, when concerning Town business and with Town appointed and elected officials, may be considered subject to the Public Records Act; and,

WHEREAS, the Public Records Act requires the Town to provide electronic mail to the public if requested, including electronic mail to and from both elected and appointed officials; and,

WHEREAS, to facilitate the proper retention of public records and to facilitate efficient responses to public records requests, it is imperative to have copies of all public records or the ability to obtain copies of all public records, including electronic mail; and,

WHEREAS, the Town of Naches finds that it is in the best interest of the elected and appointed officials to have their own email addresses, provided by the Town through Yakima County, that automatically save copies of all incoming and outgoing electronic mail from that address; and,

WHEREAS, it also is found to be in the best interest of the Town, in responding to requests for public records, to outline how electronic mail is to be titled in the subject line for ease of searching for responsive documents; and,

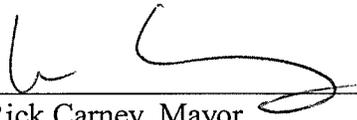
WHEREAS, the Town finds that it is in the best interest of the elected officials, appointed officials and residents of the Town of Naches to have a policy in place regarding the use of Town-provided electronic mail addresses;

Now, therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF NACHES,
WASHINGTON, as follows:**

The Town Council of the Town of Naches hereby authorizes the Mayor to sign, and approves and adopts, the Town of Naches Electronic Mail Policy for Appointed and Elected Officials, and resolves that it shall go into effect immediately. A copy of the policy is attached to this Resolution as Exhibit 1.

**PASSED BY THE TOWN COUNCIL OF THE TOWN OF NACHES,
WASHINGTON, this 10th day of March, 2014.**


Rick Carney, Mayor

ATTEST:


Elvira Birrueta, Clerk

Approve as to form:


Sara Watkins, Attorney

TOWN OF NACHES
ELECTRONIC MAIL POLICY FOR
APPOINTED AND ELECTED PUBLIC OFFICIALS

1. PURPOSE AND SCOPE

The purpose of this policy is to ensure that public records are retained properly and that the Town of Naches conducts business in an open and transparent way. This policy only covers appointed and elected public officials, and will help to assure the retention of public records and compliance with state laws, including the Public Records Act and the Open Public Meeting Act.

Further, the purpose and scope of the policy is to:

- A. Ensure that Town provided email accounts be used when Town business is conducted by public officials.
- B. Ensure the retention of emails as public records and compliance with state laws.
- C. Provide guidelines for conducting Town business in a transparent manner and provide guidelines for the management and use of email.
- D. Provide consistent procedures in using the Town email accounts.

2. KEY TERMS

- A. Email: Short for electronic mail, is the transmission of messages over communications networks.
- B. Spam: Unsolicited junk email sent to large numbers of people, often to promote products or services.
- C. OPMA: Open Public Meetings Act.
- D. PRA: Public Records Act
- E. Public Official: Is both an Elected Official and Appointed Official as defined herein.
- F. Elected Official: Refers to Town Council members and the Mayor.
- G. Appointed Official: Refers to non-employee members of Town Boards and Commission, including the Planning Commission.

3. MANAGEMENT OF E-MAIL

- A. **Town Provided Email Account.** When using the Town provided email account, which will be set up for each Elected Official automatically upon election, and Appointed Officials upon request, a Public Official who sends or receives an email message should be aware that a record copy of the message is automatically retained by the Town according to the appropriate retention schedule and to comply with the PRA. Email is

retained instantly upon sending and cannot be deleted and it cannot be un-sent.

- B. **Access to Town Email Account.** Town email users will be able to access their Town account from a remote location or non-Town computer that has internet access. Directions as to how to connect remotely will be provided by the email provider.
- C. **Password Responsibility.** Email users are responsible for the security of their email account, including their account password. Users can change their email account password at any time, as allowed by the provider. Passwords are required for security purposes.
- D. **Non-Town Email Account Use for Town Matters.** The use of personal, private, or other non-Town email accounts for Town business is discouraged. To facilitate compliance with the PRA when sending or receiving an email using a non-Town provided email account, a carbon copy (cc) should be sent to the Town Clerk's Town-provided email address. This will ensure that all emails are captured for purposes of the PRA and available to PRA disclosure requests, or discovery requests in legal proceedings.
- E. **Email From or To Private Addresses (Residents, Businesses, etc.).** Emails between non-Town email addresses (such as residents, businesses, and other non-Town parties), and Town email addresses of Public Officials relating to Town matters are public records subject to records retention and public records disclosure laws.

The following disclosure statement shall be provided on the Town website, including email links to Town staff and Public Officials:

Please be aware that email sent to or received from Town Staff or Public Officials is a public record and subject to public disclosure upon request.

This disclosure notice shall also be automatically (if feasible) inserted into all email originating from staff and Public Officials of the Town through the signature block or other method outlined by the email provider.

- F. **Spam and Virus Filtering.** The third party email administrator may use a spam filtering system that quarantines messages based on language, content, or potential virus hazard. Public Officials should be aware of the spam filtering system and regularly check the spam or quarantine folder for emails that may concern the conduct of Town business. Public Officials must use caution in opening any email or email attachment from persons they do not know.

4. USE OF TOWN EMAIL

Email users are responsible for the content of email sent, and specifically reminded that any and all email correspondence is subject to public disclosure. The following guidelines are meant to aid in Public Officials' use of the Town email account:

- A. **Email Among Public Officials.** Email correspondence among Public Officials can create an unintended quorum through a "serial communication" and violate the OPMA. Public Officials should avoid email exchanges that ultimately involve, or create, a quorum.

To avoid creating a quorum it is recommended that replies to emails only be to the sender rather than replying to all email recipients in the case of emails to council or commission members. The Town Clerk should be copied on any emails sent or received from a non-Town email account. If Public Officials wish to send an informational email to a majority of other Public Officials, it should be made clear in the email that it is informational only and no response is desired.

- B. **Email Content.**

1. **Email Subject Lines.** Email should be clearly labeled via the subject line, being as descriptive as possible. All emails should contain a subject.
2. **Subject Matter.** There should only be one subject matter per email.
3. **Carbon Copies.** Carbon copies (cc) are public records and fully subject to the PRA.
4. **Blind Copies Prohibited.** Blind copying email (bc or bcc) is prohibited, including the use of a blind distribution list. Inadvertent blind copies sent from the Town email will be automatically archived and cannot be deleted or unsent. A blind copy is a public record and fully subject to the PRA and disclosure. Always use carbon copy if you are copying an email from a non-Town email address to the Town Clerk for retention purposes.

- C. **Administrative Inquiries & Risk Management.** Inquiries for public records are often directed to several Public Officials. The Town Clerk for the Town of Naches is the official public records officer for the Town. All inquiries should be forwarded to the Town Clerk immediately upon receipt.

In instances where the emailed inquiry is not a PRA request, but instead a complaint, notice, or other communication concerning any public matter, care should be taken in responding. Public Officials are reminded that their response is as a Public Official representing the Town of Naches. In the event any Public Official does not wish to, or feel that it is appropriate, to directly respond to such inquiries, correspondence should be forwarded to the Town Clerk and/or Town Administrator for response.

All complaints, notices or other communication concerning public matters, including responses, shall be forwarded or copied to the Town Administrator for further investigation and resolution, as deemed necessary.

- D. The Town's Email Accounts are for Town Business Use Only. Personal email should be transmitted only via personal email accounts and not through the Town email account. Town email accounts should not be used for personal reasons. The following are examples of inappropriate use of the Town email account (the list is not exclusive):
1. Any use for the purpose of conducting outside business or private employment.
 2. Use for the purpose of supporting, promoting the interests of, or soliciting for any outside organization or group, including businesses or non-profit organizations.
 3. Any use for the purpose of assisting in any election campaign, either for a person or ballot measure.
 4. Any use related to conduct prohibited by federal, state, or local laws or Town policies.
 5. Gambling.
 6. Transmission of confidential information to unauthorized persons, groups or organizations.

5. RETENTION OF EMAIL

- A. All emails sent to or from Town email accounts of Public Officials are automatically archived by the email provider and retained by the Town for the minimum retention period as set forth by the State of Washington. Archived email can not be modified or deleted and may be accessed for review, copying, and disclosure pursuant to the PRA or litigation.
- B. If a Public Official uses a non-Town email account for Town-related business or purposes, the Public Official must copy or forward the email to his or her Town Clerk for retention. Only after the email is sent to the Town Clerk for retention purposes may the Public Official delete his or her copy of the email. Public Officials shall use, when available, a read receipt function to ensure the email was received by the Town Clerk.
- C. Email records are kept for not less than the state's general record retention schedule. The retention periods apply regardless of the record's medium or method of transmission; the content determines how long the record will be maintained.
- D. Public Officials should be aware of the distinction between public records retention and public records disclosure requirements. Some records must be retained for several years, whereas other records have no retention requirement. However, once a PRA records disclosure request has been made, all existing responsive documents must be kept and disclosed as provided by law. When a PRA request is received, the Town Clerk and

staff will search the Town's records, including archived emails, for responsive documents. The Town Clerk will also notify Public Officials of the request. Public Officials must provide all other records that have not been archived or retained by the Town, such as email from a non-Town email account that has not been copied or forwarded to the Town, or any other documents on personal computers or devices that would be responsive to the request.

- E. At the conclusion of public service, Public Officials are encouraged to forward or provide all Town records to the Town to facilitate records retention and disclosure requests.

6. RESPONDING TO A PRA DISCLOSURE REQUEST

- A. If a PRA request is received by a Public Official it should be forwarded to the Town Clerk immediately.
- B. Public Officials should assume that all pertinent documents are subject to disclosure under the PRA. Records requests will be processed by the Town Clerk. Public Officials shall work with the Town Clerk, when necessary, to properly and timely respond to PRA requests.
- C. Public Officials shall perform searches within their email in box and any personal devices upon which the Public Official has used for Town matters. If documents are found which may be responsive to the PRA request, those documents shall be forwarded to the Town Clerk for review. If requested, the Public Official shall certify under penalty of perjury that all of the responsive documents have been provided from his or her personal devices and/or computer.
- D. On request, the Town Clerk will provide copies of documents to current Public Officials before the disclosure release, if practical.

Approved and passed by the Town Council of the Town of Naches, Washington, this 10th day of March, 2014.


MAYOR RICK CARNEY

Attest:


Elvira Birrueta, Town Clerk

RESOLUTION NO. 2014-3

A RESOLUTION AUTHORIZING INVESTMENT
OF TOWN OF NACHES MONIES IN THE
LOCAL GOVERNMENT INVESTMENT POOL

WHEREAS, pursuant to Chapter 294, Laws of 1986, the Legislature created a trust fund to be known as the public funds investment account (commonly referred to as the Local Government Investment Pool (LGIP)) for the contribution and withdrawal of money by an authorized governmental entity for purposes of investment by the Office of the State Treasurer; and

WHEREAS, from time to time it may be advantageous to the authorized governmental entity, the Town of Naches, the "governmental entity", to contribute funds available for investment in the LGIP; and

WHEREAS, the investment strategy for the LGIP is set forth in its policies and procedures; and

WHEREAS, any contributions or withdrawals to or from the LGIP made on behalf of the governmental entity shall be first duly authorized by the Town Council of the Town of Naches, the "governing body" or any designee of the governing body pursuant to this resolution, or a subsequent resolution; and

WHEREAS the governmental entity will cause to be filed a certified copy of said resolution with the Office of the State Treasurer; and

WHEREAS the governing body and any designee appointed by the governing body with authority to contribute or withdraw funds of the governmental entity has received and read a copy of the prospectus and understands the risks and limitations of investing in the LGIP; and

WHEREAS, the governing body attests by the signature of its members that it is duly authorized and empowered to enter into this agreement, to direct the contribution or withdrawal of governmental entity monies, and to delegate certain authority to make adjustments to the incorporated transactional forms, to the individuals designated herein.

NOW THEREFORE, BE IT RESOLVED by the Town of Naches as follows:

1. That the governing body does hereby authorize the contribution and withdrawal of governmental entity monies in the LGIP in the manner prescribed by law, rule, and prospectus.
2. That the governing body has approved the Local Government Investment Pool Transaction Authorization Form (Form) as completed by

RESOLUTION NO. 2014-3

the Town Clerk and incorporates said form into this resolution by reference and does hereby attest to its accuracy.

3. That the governmental entity designates the Town Clerk for the Town of Naches, currently Elivira Birrueta, the "authorized individual" to authorize all amendments, changes, or alterations to the Form or any other documentation including the designation of other individuals to make contributions and withdrawals on behalf of the governmental entity.

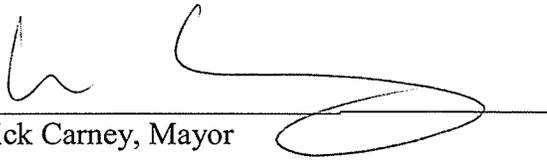
4. That this delegation ends upon the written notice, by any method set forth in the prospectus, of the governing body that the authorized individual has been terminated or that his or her delegation has been revoked. The Office of the State Treasurer will rely solely on the governing body to provide notice of such revocation and is entitled to rely on the authorized individual's instructions until such time as said notice has been provided.

5. That the Form as incorporated into this resolution or hereafter amended by delegated authority, or any other documentation signed or otherwise approved by the authorized individual shall remain in effect after revocation of the authorized Individual's delegated authority, except to the extent that the authorized individual whose delegation has been terminated shall not be permitted to make further withdrawals or contributions to the LGIP on behalf of the governmental entity. No amendments, changes, or alterations shall be made to the Form or any other 'documentation until the entity passes a new resolution naming a new authorized individual; and

6. That the governing body acknowledges that it has received, read, and understood the prospectus as provided by the Office of the State Treasurer. In addition, the governing body agrees that a copy of the prospectus will be provided to any person delegated or otherwise authorized to make contributions or withdrawals into or out of the LGIP and that said individuals will be required to read the prospectus prior to making any withdrawals or contributions or any further withdrawals or contributions if authorizations are already in place.

**PASSED BY THE TOWN COUNCIL OF THE TOWN OF NACHES,
WASHINGTON, this 10th day of February, 2014.**

RESOLUTION NO. 2014-3


Rick Carney, Mayor

ATTEST:


Elvira Birrueta, Clerk

Approved as to form:


Sara Watkins, Town Attorney

RESOLUTION NO. 2014-2

A RESOLUTION DECLARING POLICY ALLOWING THE TOWN ADMINISTRATOR TO OVERSEE REAL ESTATE APPRAISAL INFORMATION, DETERMINE IF AN APPRAISAL IS NECESSARY, AND PLACE APPRAISED VALUES, WITHIN LIMITS, INTO CONTRACTS FOR PURCHASE OF PROPERTY

WHEREAS, the Town of Naches has occasion to purchase property for public works, roads, and other Town and public purposes; and,

WHEREAS, appraisals are typically conducted when purchasing real property, but in some cases, the value of the property might be so low that the cost of the appraisal would be financially burdensome on the Town and would have no benefit to the land purchase procedure; and,

WHEREAS, in some cases where the Town receives federal and/or state funding appraisals are done on short timelines and turn around time is important for the project's completion; and,

WHEREAS, to comply with timelines and to keep public works projects moving, the Town Council wishes to provide its Town Administrator discretion to tentatively accept sales prices that are no greater than 10% of the assessed value to be ultimately accepted or rejected when the purchase and sale agreement goes before the Town Council; and,

WHEREAS, the Town Council of the Town of Naches finds it is in the best interest of the residents of the Town of Naches to give this discretion to the Town Administrator to keep public works projects moving forward, understanding that the Town Council has the ultimate and final say over the purchase of property with Town funds upon review and acceptance of a purchase and sale contract;

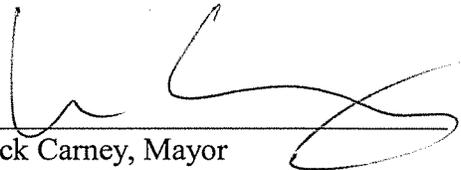
Now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF NACHES, WASHINGTON, as follows:

The Town Administrator shall have discretion to accept sales prices of real property that are up to 10% over the appraised value or assessed value, in the event an appraisal is deemed unnecessary based on the value of the property, in the interest of moving public works projects forward. Such discretion does not give the Town Administrator the ability to bind the Town of Naches in a purchase and sale agreement for the purchase of real property with Town of Naches funds. The Town of Naches retains full authority to contract with sellers for real property and to determine the terms and conditions of any such contracts wherein the Town of Naches is using Town funds to purchase real property. In matters where federal or state funds are being used, and the purchase price of the property is within the budgeted amount allocated for purchase of the

property, then the Town Administrator can accept the purchase price, but the Town Council retains full authority to approve the project and contracts pursuant to state law.

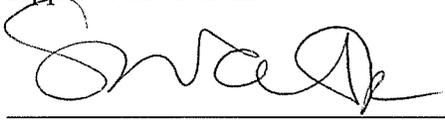
**PASSED BY THE TOWN COUNCIL OF THE TOWN OF NACHES,
WASHINGTON, this 10th day of February, 2014.**


Rick Carney, Mayor

ATTEST:


Elvira Birrueta, Clerk

Approve as to form:


Sara Watkins, Attorney

RESOLUTION NO. 2014-1

**A RESOLUTION DECLARING SURPLUS PROPERTY AND AUTHORIZING
THE SALE OF THAT SURPLUS PROPERTY OWNED BY THE TOWN OF
NACHES**

WHEREAS, the Town of Naches has certain personal property, equipment, and other miscellaneous items of personal property, that are either obsolete, outdated, excess, have been replaced or that are no longer necessary or in current use for Town activities, maintenance, operation or otherwise; and,

WHEREAS, the value of the property below does not exceed \$50,000.00 (fair market value); and,

WHEREAS, it is in the best interest of the Town of Naches to surplus the property listed herein and provide an opportunity to others to bid, via a sealed bidding procedure, to purchase this excess and surplus property to recoup some of the funds spent on the items; and,

WHEREAS, the Town Council of the Town of Naches finds it is in the best interest of the residents of the Town of Naches to declare the items listed below as surplus and allow the Town Administrator to conduct a closed bid sale of the items after publication once in the Yakima Herald Republic at least two weeks in advance of the deadline for accepting sealed bids;

Now, therefore,

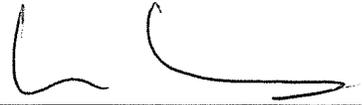
**BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF NACHES,
WASHINGTON, as follows:**

The Town Council of the Town of Naches hereby declares to be surplus the following items of personal property:

- Case Backhoe (M 580 BCK)-8740484 Loader #5292280 Backhoe #5275612.
- Truck with mounted Jetter 1980 International Chassis VIN#AA172KHA20916 Model 1724 Jetter 1985 Aquatech SJ1500 Serial #85201900.
- Snow Plow Blade for a Truck Western Snow plow 6'6" Model 51300.
- Snow Plow Blade for a Backhoe # 1230891204.

The Town Administrator is directed to determine the fair market value of the property and then take sealed bids for purchase of the property. Publication of the sealed bid opportunity, and the items being sold, shall be made not less than once in the Yakima Herald Republic and not less than 14 days prior to the opening of the sealed bids.

**PASSED BY THE TOWN COUNCIL OF THE TOWN OF NACHES,
WASHINGTON, this 13th day of January, 2014.**



Rick Carney, Mayor

ATTEST:



Elvira Birrueta, Clerk

Approve as to form:



Sara Watkins, Attorney